

June 6, 2017  
Regular Board Meeting  
Judicial Annex Building  
Live Oak, Florida

6:00 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular session and the following were present: Chairman Ricky Gamble; Commissioner Don Hale; Commissioner Clyde Fleming; Commissioner Larry Sessions; and Commissioner Ronnie Richardson. Eric Musgrove and Logan Woods, Deputy Clerks; Randy Harris, County Administrator; and James W. Prevatt, Jr., County Attorney, were also present.

Chairman Gamble called the meeting to order at 6:00 p.m. and asked Dr. Alvin Jackson to lead the invocation and the Pledge of Allegiance to the Flag of the United States of America.

**APPROVAL OF MINUTES:**

**The first item on the agenda** was to approve the minutes of the May 16, 2017 Regular Board Meeting.

**Commissioner Richardson moved to approve the minutes of the May 16, 2017 Regular Board Meeting as written. Commissioner Fleming seconded, and the motion carried unanimously.**

**CONSENT:**

**The second item on the agenda** was to approve payment of processed invoices.

**SUWANNEE COUNTY  
BOARD OF COUNTY COMMISSIONERS  
WARRANTS ISSUED REPORT**

6/6/2017

<b>FUND</b>	
001	GENERAL REVENUE \$ 1,343,105.68
116	FINE & FORFEITURE \$ 743,533.29
117	911 ADRESSING \$ 3,180.49
118	STATE ATTORNEY'S OFFICE \$ 5,010.38
119	BUILDING DEPARTMENT \$ 16,213.80
122	FIRE PROTECTION FUND \$ 35,202.04
128	EMERGENCY MANAGEMENT \$ 8,182.87
129	LAW EDUCATION \$ 925.00
131	TOURIST PROMOTION \$ 7,180.20
140	ROAD & BRIDGE \$ 208,640.90
171	LIBRARY \$ 117,449.43
172	RECREATION \$ 50,414.55
181	LOCAL HOUSING ( SHIP ) \$ 20,315.00
402	SOLID WASTE COLLECTION \$ 82,862.08
403	SOLID WASTE DISPOSAL \$ 89,973.43
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	\$ 2,732,189.14

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## Board of County Commissioners over \$10,000.00 Warrants Issued Analysis

*Please find below a list of payments \$10,000.00 and above that will be approved for disbursement on 6/6/17*

<u>Vendor</u>	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>	<u>Description</u>
Baker & Taylor	6/1/2017	176466	16,761.97	Books
Jim Hinton Oil	6/1/2017	176489	17,559.19	Fuel
Ring Power Corp	6/1/2017	176509	32,761.36	Misc parts-in house repairs-Road Department and Remove and Repair generator at the Jail ( \$17,978.45 )
Fisher Scientific, Inc.	6/1/2017	176534	37,707.09	Safety Equipment
Waste Management	6/1/2017	176537	73,064.07	Waste Hauling
Johnson Controls, Inc.	6/1/2017	176565	11,338.28	Service Agreement at Jail April 2017-May 2018
Digitech Computes	6/1/2017	176585	14,438.13	Billing Services April, 2017
Ketchum, Wood, Burgert	6/1/2017	176598	10,658.50	Medical Examiner
North Florida Professional	6/1/2017	176599	15,000.00	Perimeter Road
Dewberry Engineers	6/1/2017	176617	12,037.76	152nd & 225th Road
Coin Laundry Equipment	6/1/2017	176627	15,744.00	Bunker Gear Washer & Dryer Station #1
Jim Hinton Oil	5/25/2017	176412	17,788.71	Fuel
Suwannee Valley Electric	5/18/2017	176372	360,000.00	USDA pass-thru match
American Title Services	5/18/2017	176375	18,000.00	Local Housing ( Ship )
			<u>652,859.06</u>	

**The third item on the agenda** was to accept an E911 Rural County Grant in the amount of \$56,238.23 and consent to process invoices totaling the same, to AK Associates for the yearly maintenance of the E911 System.

**The fourth item on the agenda** was to approve modification of the Landfill Escrow Agreement and notice to the Florida Department of Environmental Protection. (**Agreement No. 2009-77-01**)

**The fifth item on the agenda** was to authorize advertising for bids for the West Apron Expansion project at the Suwannee County Airport and applying for a Federal Aviation Administration (FAA) grant for construction phase funding after bids were received.

**The sixth item on the agenda** was to approve an addendum to the Reimbursement Agreement with Florida Department of Transportation for design and construction of turn lanes

on SR 10 / US 90 from 173<sup>rd</sup> Road to West of I-10, and adoption of enabling resolution. **(Agreement No. 2016-20-01 (amends original Agreement No. 2012-07) and Resolution No. 2017-42)**

**The seventh item on the agenda** was to approve an agreement between Suwannee County and the District 2 Medical Examiner. **(Agreement No. 2017-59)**

**The eighth item on the agenda** was to approve Change Order No. 4 with Music Construction, Inc. for work associated with Perimeter Road. Budget impact: Funded by FDOT. **(Agreement No. 2016-92-04)**

**The ninth item on the agenda** was to authorize bidding any contract services and improvements required for development of the new Wellborn Collection Site.

**Commissioner Fleming moved to approve Consent Agenda Items 2-9. Commissioner Sessions seconded, and the motion carried unanimously.**

**PROCLAMATIONS AND PRESENTATIONS:**

**The tenth item on the agenda** was to adopt a resolution declaring July 16-22, 2017 as Pretrial, Probation, and Parole Supervision Week.

Julie Eveslage, Circuit 3 Administrator, recognized the staff of the Probation Office in Live Oak and then read the resolution into the record. She also discussed the number of citizens on probation in Suwannee County.

**Commissioner Sessions moved to adopt a resolution declaring July 16-22, 2017 as Pretrial, Probation, and Parole Supervision Week. Commissioner Fleming seconded, and the motion carried unanimously. (Resolution No. 2017-43)**

It not yet being 6:15 p.m., Chairman Gamble moved to Staff Reports.

**STAFF REPORTS:**

**The fourteenth item on the agenda** was Staff Reports.

Greg Scott, Parks & Recreation Director / Airport Manager, updated the Board on various summer recreational events being held throughout the County. He also noted some renovations and repairs to locations such as Little River Springs as well as certain needs for the upcoming budget year.

Commissioner Richardson asked about signage at Little River Springs. Mr. Scott replied that he was in the process of designing signs that would warn people of the danger of drowning.

Commissioner Fleming thanked Mr. Scott with his department's help at the May Day Celebration.

Ms. Katherine Allen, Extension Office Director, updated the Board on filling several vacant positions. She also commented on the result of the governor's veto of State funding for the 4-H program, which would impact a multitude of staff and events throughout the entire State.

It being after 6:15 p.m., Chairman Gamble returned to Time Specific Items.

**TIME SPECIFIC ITEMS:**

**The eleventh item on the agenda** was at 6:15 p.m., or as soon thereafter as the matter could be heard, to hold a public hearing to consider adoption of a resolution approving Special Permit for Temporary Use Request No. SPTU-17-05-01 by American Promotional Events DBA TNT Fireworks, to be granted a special permit for temporary use under Section 14.10 of the

Suwanee County Land Development Regulations for a Fireworks Tent Sale, to be held starting June 15, 2017 through July 4, 2017, on property zoned Commercial Intensive (CI).

Chairman Gamble opened the public hearing.

Attorney Prevatt swore in all those wishing to speak during any of the public hearings.

Ronald Meeks, Planning and Zoning Director, stated that the Land Development Regulations allow the Board to approve special permits. The request was for a fireworks tent sale in part of the Walmart parking lot, and it had already been heard and approved by the Planning and Zoning Board on May 30. Mr. Meeks added that the applicants had a permit request before the Fire Marshal as well and then discussed the application in detail before entering the file into the record as Composite Exhibit #1.

Chairman Gamble opened the floor to public comments.

Mrs. Mindy White of 12772 162<sup>nd</sup> Terrace, McAlpin, stated that she and her husband had been running the TNT Fireworks for the past four years and would be glad to answer any questions.

Commissioner Richardson asked if this permit request was fallout from changes made by the Board over the last few months related to tent sales. County Attorney Prevatt replied that there had been some confusion in the office related to tent sales that had been resolved, but the ordinance itself had not been changed.

There being no further public comments, Chairman Gamble closed the floor to public comments.

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Commissioner Sessions discussed the site plan for the next application. Mr. Meeks replied that the locations were both in the Walmart shopping center area parking lot, but the second application was located to the north of the current application.

Commissioner Richardson asked about the ownership of the two applications, as the paperwork in the agenda pack showed them with identical owners. Mr. Meeks replied that it was an error in copying and there were two different owners.

**Commissioner Richardson moved to approve a resolution approving Special Permit for Temporary Use Request No. SPTU-17-05-01 by American Promotional Events DBA TNT Fireworks, to be granted a special permit for temporary use under Section 14.10 of the Suwanee County Land Development Regulations for a Fireworks Tent Sale, to be held starting June 15, 2017 through July 4, 2017, on property zoned Commercial Intensive (CI). Commissioner Fleming seconded, and the motion carried unanimously. (Resolution No. 2017-44)**

Chairman Gamble closed the public hearing.

**The twelfth item on the agenda** was at 6:15 p.m., or as soon thereafter as the matter could be heard, to hold a public hearing to consider adoption of a resolution approving Special Permit for Temporary Use Request No. SPTU-17-05-02 by Family Fun Fireworks, to be granted a special permit for temporary use under Section 14.10 of the Suwanee County Land Development Regulations for a Fireworks Tent Sale, to be held starting June 25, 2017 through July 4, 2017, on property zoned Commercial Intensive (CI).

Chairman Gamble opened the public hearing and reminded everyone present that they were still under oath.

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Ronald Meeks, Planning and Zoning Director, stated that the location of the current application was to the north of the previous application. The owners and dates open were different, but all other details were the same. He entered the file into the record as Composite Exhibit #1.

Chairman Gamble opened the floor to public comments.

Mr. Kenneth Goff of 3948 Apple Cross Road, Valdosta, Georgia, the applicant, stated that the majority of Fourth of July fireworks sales occurred on July 3 and July 4, and this is why he did not keep his business open as long as TNT Fireworks. His fireworks were also a different brand from TNT Fireworks, and he had a long working relationship with his competitors.

There being no further public comments, Chairman Gamble closed the floor to public comments.

**Commissioner Fleming moved to adopt a resolution approving Special Permit for Temporary Use Request No. SPTU-17-05-02 by Family Fun Fireworks, to be granted a special permit for temporary use under Section 14.10 of the Suwanee County Land Development Regulations for a Fireworks Tent Sale, to be held starting June 25, 2017 through July 4, 2017, on property zoned Commercial Intensive (CI). Commissioner Sessions seconded, and the motion carried unanimously. (Resolution No. 2017-45)**

Chairman Gamble closed the public hearing.

**The thirteenth item on the agenda** was at 6:15 p.m., or as soon thereafter as the matter could be heard, to hold a public hearing which is in addition to the two previous public hearings, to consider the enactment of an ordinance adopting Florida-Friendly Use of Fertilizer on Urban Landscapes.

Chairman Gamble opened the public hearing (everyone was still under oath).

County Attorney Prevatt stated that the Board had already held two previous public hearings on the topic. He stated that wording issues had been resolved in the ordinance and reminded the Board that the State Legislature required the ordinance to be passed prior to July 1. County Attorney Prevatt stated that the farms under the Right-to-Farm Act were exempt from the ordinance, as well as a variety of other businesses. He explained some of the confusion regarding the ordinance.

Commissioner Richardson reiterated that it was not in the best interests of the County to adopt ordinances that would not be enforced, but after having spoken with the County Attorney, he realized it would be difficult to enforce.

Chairman Gamble stated that the wording was written the way it was because the Board had no desire to enforce the law, but it had been required by the State Legislature.

County Attorney Prevatt stated that there were several scribes' errors that needed to be corrected in the Board's copy of the proposed ordinance.

Chairman Gamble opened the floor to public comments.

County Attorney Prevatt swore in Mr. William Clark.

Mr. William Clark of 27852 52rd Place, Branford, was concerned with the State's desire to pass the ordinance as he did not understand the purpose behind it.

There being no further public comments, Chairman Gamble closed the floor to public comments.

Commissioner Sessions stated that Suwannee County farmers were not going to use more fertilizer than necessary and they were going to protect the local waters and aquifer.

Commissioner Hale believed that the State was using the ordinance as a stepping stone to something else, but it was required to be passed by the Board.

Commissioner Richardson asked if the Board would need to pass fines and other related punishments to actually enforce the ordinance. County Attorney Prevatt replied that more documentation would need to be passed if the County wished to enforce the ordinance, and the ordinance tonight was only the bare minimum required by the State. He reminded the Board that there were some scriveners' errors that needed to be corrected as part of the motion.

**Commissioner Sessions moved to adopt an ordinance adopting Florida-Friendly Use of Fertilizer on Urban Landscapes with the correction of scriveners' errors. Commissioner Richardson seconded, and after brief discussion, the motion carried unanimously. (Ordinance No. 2017-02)**

Chairman Gamble closed the public hearing.

**COMMISSIONERS' ITEMS:**

There were none.

**COUNTY ATTORNEY ITEMS:**

There were none.

**GENERAL BUSINESS:**

**The fifteenth item on the agenda** was to discuss, with possible Board action, a Special Categories Historical Grant application by the Suwannee County Historical Commission.

Deputy Clerk Musgrove, acting as Historical Commission Chairman, stated that the Historical Commission was in the process of applying for a Special Categories Historical Grant in the amount of approximately \$440,000 for roofing repairs to the Suwannee County Historical Museum. With the assistance of Joe Skierski, the Historical Commission had hired a grant writer for the project and an architect had visited the building to determine the scope of work required. The application required a 10% match of some \$44,000. Due to the impending deadline of June 15, Mr. Musgrove asked the County for a letter authorizing the necessary financial and in-kind services assistance. Mr. Musgrove added that the City and CRA were also interested in the possibility of financial assistance, but they would probably not be making a decision prior to the deadline.

Commissioner Richardson asked about the funding source for the matching grant. Chairman Gamble replied that tonight's request was only for a letter of commitment, and the funding source could be decided later.

Mr. Musgrove added that of the grant match, at least 25% must be in cash. In speaking with the grant writer, in-kind services could cover about \$15,000 of the project, leaving another \$30,000 in cash that would be required.

Chairman Gamble noted that if the application was approved, the funding would not be required until Fiscal Year 2018-2019 and could be determined closer to that time during the budget workshops.

Mr. Musgrove reiterated that he had spoken with City officials and they would probably assist with funding as well, but there was not enough time for them to meet and approve the request before the grant deadline.

After brief discussion, Chairman Gamble stated that this was not the first historical grant that the Historical Commission had applied for with the County's assistance, and this was one of the reasons that the Historical Commission had been created. He had no problem with the financial and in-kind services assistance.

**Commissioner Sessions moved to approve a letter of commitment authorizing the County to provide the 10% match of approximately \$44,000 in cash and in-kind services for a Special Categories Historical Grant for the Historical Commission for roof repairs to the Freight Station (Museum). Commissioner Richardson seconded, and the motion carried unanimously.**

Commissioner Richardson asked about estimates regarding work on the inside of the Freight Station. Mr. Musgrove replied that the Historical Commission would first repair the roof and then work on the interior in the future, hopefully with another grant.

**The sixteenth item on the agenda** was appointments to the Value Adjustment Board; two (2) County Commissioners as regular members, one (1) County Commissioner as alternate, one (1) citizen as regular member, and one (1) citizen as alternate.

Chairman Gamble stated that he and Commissioner Fleming would serve as Value Adjustment Board members, Commissioner Hale would serve as the alternate Board member, Betty Bracewell would serve as the Board's citizen member, and Bo Hancock would serve as the alternate citizen member.

**The seventeenth item on the agenda** was Additional Agenda Items.

There were two additional agenda items:

**The first additional agenda item** was to approve payment to McInnis Services, LLC for paving of the Courthouse parking lot (this was a partial payment based upon percentage of completion).

County Administrator Harris stated that the Board's contingency could be used for partial payment until reimbursement for the full project by the judges.

**Commissioner Richardson moved to approve partial payment to McInnis Services, LLC for paving of the Courthouse parking lot. Commissioner Hale seconded, and the motion carried unanimously.**

**The second additional agenda item** was to approve a satisfaction of mortgage/release of lien for Gramby L. Croft, SHIP client.

County Attorney Prevatt stated that this was an administrative cleanup from a former SHIP client. He stated that the Suwannee River Economic Council had not originally submitted the proper documentation, but the proper paperwork was now before the Board for approval.

**Commissioner Fleming moved to approve a satisfaction of mortgage/release of lien for Gramby L. Croft, SHIP client. Commissioner Sessions seconded, and the motion carried unanimously.**

**The eighteenth item on the agenda** was public concerns and comments. (Filling out of Comment Card required, and forwarded to the Chairman or County Administrator. Individual speakers from the audience would be allowed three (3) minutes and a single representative or spokesperson would be allowed seven (7) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to podium).

Mr. Jim Ward 27476 29<sup>th</sup> Place, Branford, discussed the history of a large photograph of the transport U.S.S. *Suwanee* (the official ship's spelling has one "n") from World War One and then donated it to Eric Musgrove as Chairman of the Suwannee County Historical Commission.

Deputy Clerk Musgrove thanked Mr. Ward for the photograph.

Mr. Jason Pennington of 9186 Tustenuggee Avenue, Lake City, representing Constitution Leadership Schools, stated that there was a plan to open a tuition-free military-style charter middle and high school in Live Oak in August of 2018. The intended location was the old Babcock store on US 129 South.

**The nineteenth item on the agenda** was Administrator's comments and information.

County Administrator Harris discussed the change in the process for selling surplus equipment in Sarasota County, which had been a major source for Suwannee County in the past. The new process would not allow much time for interested parties to review and purchase equipment before the sale. He suggested that the Board authorize staff to purchase items from Sarasota County that had already been approved in their budget.

Chairman Gamble stated that the Board appropriated funding for equipment and then left it in staff hands to determine which equipment to purchase.

County Attorney Prevatt clarified that the issue was in regards to what was approved in the County's purchasing policy and was an administrative matter.

Discussion ensued on how to handle the purchasing issue, including allowing the Board to ratify purchases after the fact that were already in the budget.

County Attorney Prevatt stated that the situation was normal for larger counties.

Commissioner Richardson asked if the Board's approval of this request would open staff to purchase other types of items without following the County's purchasing policy. County Attorney Prevatt replied that other items would fall under the County's purchasing policy as normal.

Commissioner Richardson was concerned that the public may have the idea that the County Administrator had more purchasing power than he needed.

Discussion continued on the issue.

County Administrator Harris stated that he would bring the item before the Board on the next agenda with additional information. He also clarified that the agenda item regarding the parking lot payment would include the release of the check to the contractor.

**The twentieth item on the agenda** was Board Members' inquiries, requests, and comments.

Commissioner Hale stated that he enjoyed the Blueberry Festival held the previous weekend in Wellborn.

Commissioner Sessions had nothing to discuss.

Commissioner Richardson discussed weight restrictions on County roads and noted that many subdivision roads were being used as a cut-through for heavy truck traffic. He stated that the traffic was not only a safety hazard as they ran through subdivisions, but also required more work from the Public Works Department to repair the roads that were not really built to take the weight. Commissioner Richardson stated that he would be working with the County Attorney and County Administrator to craft an ordinance to restrict heavy vehicle traffic on certain roads.

Commissioner Fleming had nothing to discuss.

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Chairman Gamble stated that he had participated in and enjoyed the American Legion Memorial Day ceremonies.

**The twenty-first item on the agenda** was Informational Items.

**Commissioner Richardson moved to adjourn the meeting. Commissioner Hale seconded, and the motion carried unanimously.**

There being no further business to discuss, the meeting adjourned at 7:22 p.m.

ATTEST:

\_\_\_\_\_, DC  
BARRY A. BAKER  
CLERK OF THE CIRCUIT COURT

\_\_\_\_\_  
RICKY GAMBLE, CHAIRMAN  
SUWANNEE COUNTY BOARD OF  
OF COUNTY COMMISSIONERS