

January 19, 2017
Regular Board Meeting
Judicial Annex Building
Live Oak, Florida

6:00 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular session and the following were present: Chairman Ricky Gamble; Commissioner Don Hale; Commissioner Clyde Fleming; Commissioner Larry Sessions; and Commissioner Ronnie Richardson. Barry A. Baker, Clerk of Court; Dustin Walker, Information Technology Director; Eric Musgrove, Deputy Clerk; Randy Harris, County Administrator; and James W. Prevatt, Jr., County Attorney, were also present.

Chairman Gamble called the meeting to order at 6:00 p.m. and asked Commissioner Sessions to lead the invocation and the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES:

The first item on the agenda was to approve the minutes of the January 3, 2017 Regular Board Meeting.

Commissioner Richardson moved to approve the minutes of the January 3, 2017 Regular Board Meeting as written. Commissioner Hale seconded, and the motion carried unanimously.

CONSENT:

The second item on the agenda was to approve payment of processed invoices.

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SUWANNEE COUNTY
BOARD OF COUNTY COMMISSIONERS
WARRANTS ISSUED REPORT

1/19/2017

FUND		AMOUNT
001	GENERAL FUND	\$ 891,352.42
112	RESERVE-CAPTIAL PROJECTS	
116	FINE AND FORFEITURE	\$ 43,404.27
117	911 ADDRESSING FUND	\$ 3,014.73
118	STATE ATTORNEYS OFFICE	\$ 35,278.94
119	MUNICIPAL SERVICES FUND	\$ 7,861.61
120	LAW ENFORCEMENT	
121	NARCOTICS CONTROL	
122	FIRE PROTECTION FUND	\$ 62,163.03
126	EMS GRANT FUND	\$ 9,000.00
128	EMERGENCY MANAGEMENT	\$ 5,008.49
129	LAW EDUCATION	
131	TOURIST DEVELOPMENT	\$ 65.47
140	ROAD AND BRIDGE	\$ 436,096.50
145	ROAD AND BRIDGE CONST. & PAVING	
171	LIBRARY FUND	\$ 140,359.96
172	RECREATION FUND	\$ 53,055.74
181	LOCAL HOUSING ASSISTANCE PROGRAM	\$ 18,000.00
251	RENOVATIONS / DEBT SERVICE	
301	VOTING EQUIPMENT FUND	
351	RENOVATIONS / CONSTRUCTION	
402	SOLID WASTE COLLECTION	\$ 46,183.19
403	SOLID WASTE DISPOSAL	\$ 72,495.89
404	SUW CTY WATER PLANT	\$ 4,368.59
	GRAND TOTAL	\$ 1,827,708.83

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Board of County Commissioners over \$10,000.00 Warrants Issued Analysis

Please find below a list of payments \$10,000.00 and above that will be approved for disbursement on 01/19/17

<u>Vendor</u>	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>	<u>Description</u>
City of Live Oak	1/12/2017	174305	\$20,657.26	Utilities
Florida Power and Light	1/12/2017	174308	\$20,658.11	Electric utilities
Jenkins Painting	1/12/2017	174313	\$17,300.00	Road stripping : 216th/168th/SR 51/CR 349
Jim Hinton Oil	1/12/2017	174315	\$19,325.51	Fuel
Suwannee Valley Title Services	1/12/2017	174341	\$18,000.00	SHIP closing and down payment / Avera
Sports Connection	1/12/2017	174344	\$12,113.00	Uniforms and supplies
Darabi and Associates	1/12/2017	174355	\$26,150.74	Consulting engineering services
Waste Management	1/12/2017	174366	\$39,004.32	Waste disposal
Alan Jay Chevrolet	1/12/2017	174386	\$32,813.00	2017 Chevy Silverado 1500 / Fire Dept
Windstream Corp	1/12/2017	174389	\$10,530.97	Telephone services
McInnis Services	1/12/2017	174413	\$77,549.76	State Atty Building #8
John Deere Financial	1/12/2017	174414	\$11,051.93	2017 loader/backhoe lease payment #1
Digitech Computer	1/12/2017	174419	\$14,630.96	EMS medical billing
Procom South Communications	1/12/2017	174425	\$15,253.00	Radio equipment for Fire-Rescue vehicles
Art Walker Construction	1/12/2017	174426	\$24,415.89	Voyles Street #4 / final
North Florida Professional	1/12/2017	174437	\$31,869.00	29th Road # 5 / stormwater plan State Atty Building
Life Scan Wellness Centers	1/12/2017	174442	\$20,685.00	Physicals for Fire-Rescue employees
Little and Williams	1/12/2017	174449	\$73,415.58	Dowling Park Library #10
Coleman Construction	1/12/2017	174451	\$251,250.48	Central Road # 5
Nakash Family Live Oak	1/12/2017	174461	\$28,500.00	State Atty Building lease
			<u>\$765,174.51</u>	

The third item on the agenda was to approve an annual extension of contract with Brad Scarborough for services related to the operation of the Suwannee County Water Treatment Facility. (See Agreement No. 2016-39)

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The fourth item on the agenda was to approve an agreement with Security Safe Company for installation of a commercial slide gate for a secure parking lot at the State Attorney's Office. Funded from Capital Improvement Plan. (**Agreement No. 2017-26**)

The fifth item on the agenda was to authorize bidding of a chain link fence for the retention pond and secure parking area at the State Attorney's Office.

Commissioner Sessions moved to approve Consent Agenda Items 2 through 5. Commissioner Fleming seconded, and the motion carried unanimously.

CONSTITUTIONAL OFFICERS ITEMS:

The sixth item on the agenda was Constitutional Officers Items.

Clerk Baker stated that the Clerk's Office had received additional funding in the past fiscal year and would be returning \$215,709 to the Board. He asked that the Board set up a fund within their control that would be used for IT-related issues. Clerk Baker then discussed some of the costly purchases made in the past year, noting that there would be additional purchases in the near future due to obsolete equipment. He explained that many paper records were moving to a digital format, and it would entail additional expenses for storage and security.

Commissioner Richardson asked when the last time a security audit was done for servers and other IT-related software and hardware. Clerk Baker replied that an audit had been done recently by an outside auditing firm for some court-related functions, and IT Director Walker could discuss the issue further if needed.

Commissioner Richardson wanted to know how Suwannee County compared to other counties in regards to security. Clerk Baker stated that the Clerk's Office used several contracted employees whose expertise was IT security; they were able to verify the County's security systems.

IT Director Walker added that the Clerk's Office was not required to do an audit for computer systems, but it was necessary for the Sheriff's Office every three years. He clarified that the Clerk's Office held to the same standards as that of the Sheriff's Office, adding that periodic testing was done to determine the security for the Clerk and the County.

Commissioner Sessions believed that the money should be used for IT-related functions.

Chairman Gamble clarified that the request was much like what was currently done with the Supervisor of Elections Office and excess funds would be carried over annually. The Clerk would be required to come before the Board for approval to spend from the fund.

Commissioner Fleming moved to approve setting aside excess Clerk's funds annually for IT-related uses for the Clerk and County. Commissioner Sessions seconded, and the motion carried unanimously.

COMMISSIONERS' ITEMS:

There were none.

COUNTY ATTORNEY ITEMS:

There were none.

STAFF REPORTS:

The seventh item on the agenda was Staff Reports.

County Administrator Harris discussed several road projects. He began a discussion of 29th Road, east of Live Oak, whose construction plans were 90% complete. County Administrator Harris discussed 122nd Street (Padlock Road) that would be ready to bid out in the next few weeks. Part of County Road 49 (from US 27 to 180th Street) would be reconstructed and eventually widened to US 90, but funding for only about 10 miles was available at this time. Construction on an extension to County Road 252 would begin in another week. County Administrator Harris mentioned that 180th Street on the south end of the County was practically complete. He stated that 72nd Trace reconstruction between Lowe's and Live Oak Tractor Supply Company was a challenge because the existing portion had been constructed by the City of Live Oak. Furthermore, the road was not holding up to wear and tear due to sewer line installation troubles by the original contractor. He discussed in detail the ongoing troubles with the road, issues with the City of Live Oak, and also mentioned his request to the Department of Transportation for funding to help reconstruct the road. County Administrator Harris clarified that the issue had not been caused by the County, as the County had nothing to do with the construction of the road, but hoped for a satisfactory resolution with the City of Live Oak in the near future. He added that the County could not afford to complete the project if it also had to fix the mistakes of others.

Commissioner Hale was under the impression that the City of Live Oak would follow the recommendations of the Board regarding who was responsible for the repairs to 72nd Trace. County Administrator Harris replied that recent discussions with the City had given him a different impression of the City's intent, and then continued to discuss the issue in some detail.

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Commissioner Fleming asked if the entire existing portion of 72nd Trace to US 129 would be reconstructed. County Administrator Harris replied that the work would only entail about 800 to 1,000 feet of the east end of the existing road and repairs would stop near the entrance to Lowe's.

Commissioner Richardson asked if there was any liability to the County for connecting the County's portion of the Perimeter Road to the City's portion of 72nd Trace. County Administrator Harris replied that there should be no liability to the County for the City's problems.

Chairman Gamble asked if DOT would be willing to increase funding for the Perimeter Road project to reconstruct the City's portion of 72nd Trace. County Administrator Harris replied that he would contact them, as they have helped out with other projects in the past. However, working with DOT would drastically slow down the project and the road was nearly ready for asphalt and completion.

County Administrator Harris next discussed CR 136 from CR 417 to the I-75/CR 136 interchange. He stated that plans were almost complete and would be submitted for bids in the near future. US 90 turn lanes at the Catalyst Site were still in the design phase after four years, with holdups including CSX Transportation and Windstream regarding rights-of-way and railroad issues. Helvenston Street reconstruction plans were underway, with a request submitted for funding.

Chairman Gamble discussed possible issues with improving County roads that run through the City. He suggested that the County set standards for any work the City performed on the roads that would bring roads back up to the County's standards.

County Administrator Harris stated that historically, the City of Live Oak did not contact the County before they cut out a portion of the road to perform work beneath it. He then discussed

issues in the past with underground work by the City without contacting the County, and suggested that in the future, the City replace sewer lines before the County reconstructed roads instead of after the fact.

Discussion ensued on ways the City and County could work better together regarding road projects.

GENERAL BUSINESS:

The eight item on the agenda was to discuss, with possible Board action, any items related to the State Attorney's Office (if necessary).

County Administrator Harris updated the Board on electrical work for the State Attorney's Office, noting that the lowest of four quotes received was \$6,796.36 from Woods Electrical. The work was nearly complete and would allow the parking lot to be paved in the near future. He then discussed in some detail the parking lot design and construction process. County Administrator Harris stated that current plans were to have the State Attorney's staff in the new building on February 24 and then discussed some of the final work to be completed before the building was habitable. He also discussed some work to be done on the old Mizell's property to accommodate the Sheriff's Office wash rack and storage.

The ninth item on the agenda was Additional Agenda Items.

There was one additional agenda item, and Chairman Gamble noted that the item had been placed online with plenty of time for the public and the Board to review it:

The first additional agenda item was to discuss adoption of a resolution expressing support for a Federal Grant Application for a Body-Worn Camera Program to be implemented by the Suwannee County Sheriff's Office.

Chairman Gamble stated that the Sheriff could submit the application without the County, but a letter from the Board would improve the Sheriff's chances of receiving the grant. Since the deadline for the application was February, the Board needed to discuss the issue at tonight's meeting. He then turned discussion over to the Sheriff.

Sheriff Sam St. John stated that when he had campaigned for office, he had strongly urged technology improvements to the office. Part of those improvements included body-worn cameras. He turned the discussion over to Deputy Adam Prins, who was responsible for writing the grant.

Deputy Prins thanked the Board for their assistance and discussed the grant in more detail. He stated that a survey from the public showed 86% of the responders were in favor of body-worn cameras for the Sheriff's Office.

Commissioner Fleming asked the percentage of counties in Florida using body cameras. Deputy Prins replied that he was not prepared to answer that question, but could pass along the information later.

Commissioner Richardson asked the amount of the grant. Deputy Prins replied that the grant would be for up to \$400,000.

Commissioner Richardson asked if the Sheriff's Office would require additional funds from the County. Deputy Prins replied that the Sheriff was not requesting additional funding from the Board and the County's match would be handled by the Sheriff's operational funds.

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Commissioner Richardson asked if officers were allowed to turn off body cameras on their own volition, or if there was some other way to shut them off. Sheriff St. John replied that he would be contacting other counties to determine how they handled body cameras and would be setting a policy based upon his research. He discussed the features of the body cameras.

Deputy Prins added that the company that sold the cameras had redaction software to remove sensitive video and audio, and the Sheriff would be accepting suggestions for policy changes if and when the body cameras were purchased.

Discussion ensued on possible routes to create a body camera policy for the Sheriff's Office.

Mr. Fred Martin stated that he was against law enforcement officers being able to turn off body cameras, as it could allow officers to do whatever they wanted to violate arrested individuals' rights while the cameras were off.

Commissioner Sessions moved to adopt a resolution expressing support for a Federal Grant Application for a Body-Worn Camera Program to be implemented by the Suwannee County Sheriff's Office. Commissioner Fleming seconded, and the motion carried unanimously. (Resolution No. 2017-22)

The tenth item on the agenda was public concerns and comments. (Filling out of Comment Card requested, and forwarded to Chairman or County Administrator. Individual speakers from the audience would be allowed three (3) minutes and a single representative or spokesperson would be allowed seven (7) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to podium).

There were none.

The eleventh item on the agenda was Administrator's comments and information.

County Administrator Harris had nothing to discuss.

The twelfth item on the agenda was Board Members' inquiries, requests, and comments.

Commissioner Richardson stated that it was an honor to have dinner with the Governor and other elite individuals earlier in the week, and he had passed along some of Suwannee County's needs to those present. He also mentioned an invitation from the Ranchettes regarding a meet-and-greet with the public that would be held the next week. Commissioner Richardson discussed proposed bills in Tallahassee that would impact gun rights, and suggested the public contact their representatives and senators to voice their concerns.

Commissioner Fleming discussed the Dr. Martin Luther King, Jr. event held on Monday and then turned discussion over to Ms. Sandra Williams.

Ms. Sandra Williams of 707 Bryson Street, Live Oak, President of the MLK Committee, thanked the Board and the public for their outpouring of support for the holiday and discussed the event in some detail.

Commissioner Hale had nothing to discuss.

Commissioner Sessions stated that he had received a telephone call earlier in the day concerning problems with a large group of individuals illegally camping near the Spirit of the Suwannee Music Park who were intimidating and interrupting traffic. He stated that he had already spoken with the Sheriff to resolve the situation.

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County Administrator Harris stated that he had also spoken to the Sheriff's Office regarding the issue and had also sent out certified letters to the property owner regarding zoning violations for the ad-hoc campground that had arisen.

Chairman Gamble thanked the Board and staff for how they were handling the meetings.

The thirteenth item on the agenda was informational items.

There were none.

Commissioner Richardson moved to adjourn the meeting. Commissioner Fleming seconded, and the motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 7:10 p.m.

ATTEST:

_____, DC
BARRY A. BAKER
CLERK OF THE CIRCUIT COURT

RICKY GAMBLE, CHAIRMAN
SUWANNEE COUNTY BOARD OF
OF COUNTY COMMISSIONERS