

December 20, 2016  
Regular Board Meeting  
Judicial Annex Building  
Live Oak, Florida

6:00 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular session and the following were present: Chairman Ricky Gamble; Commissioner Don Hale; Commissioner Clyde Fleming; Commissioner Larry Sessions; and Commissioner Ronnie Richardson. Ken Williams, Chief Deputy Clerk of Finance; Eric Musgrove, Deputy Clerk; Randy Harris, County Administrator; and James W. Prevatt, Jr., County Attorney, were also present.

Chairman Gamble called the meeting to order at 6:00 p.m. and asked Commissioner Fleming to lead the invocation and the Pledge of Allegiance to the Flag of the United States of America.

**APPROVAL OF MINUTES:**

**The first item on the agenda** was to approve the minutes of the December 6, 2016 Regular Board Meeting.

**Commissioner Fleming moved to approve the minutes of the December 6, 2016 Regular Board Meeting as written. Commissioner Hale seconded, and the motion carried unanimously.**

**CONSENT:**

**The second item on the agenda** was to approve payment of processed invoices.

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**SUWANNEE COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**WARRANTS ISSUED REPORT**

12/20/2016

<b>FUND</b>		<b>AMOUNT</b>
001	GENERAL FUND	\$ 1,500,562.45
112	RESERVE-CAPTIAL PROJECTS	
116	FINE AND FORFEITURE	\$ 762,087.23
117	911 ADDRESSING FUND	\$ 6,167.93
118	STATE ATTORNEYS OFFICE	\$ 4,442.60
119	MUNICIPAL SERVICES FUND	\$ 8,654.05
120	LAW ENFORCEMENT	\$ 5,000.00
121	NARCOTICS CONTROL	
122	FIRE PROTECTION FUND	\$ 48,760.48
126	EMS GRANT FUND	
128	EMERGENCY MANAGEMENT	\$ 5,794.32
129	LAW EDUCATION	\$ 448.23
131	TOURIST DEVELOPMENT	\$ 16,602.24
140	ROAD AND BRIDGE	\$ 239,001.77
145	ROAD AND BRIDGE CONST. & PAVING	
171	LIBRARY FUND	\$ 80,095.45
172	RECREATION FUND	\$ 36,663.85
181	LOCAL HOUSING ASSISTANCE PROGRAM	\$ 12,000.00
251	RENOVATIONS / DEBT SERVICE	
301	VOTING EQUIPMENT FUND	
351	RENOVATIONS / CONSTRUCTION	
402	SOLID WASTE COLLECTION	\$ 267,774.48
403	SOLID WASTE DISPOSAL	\$ 99,473.92
404	SUW CTY WATER PLANT	\$ 600.08
	<b>GRAND TOTAL</b>	<b>\$ 3,094,129.08</b>

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## Board of County Commissioners over \$10,000.00 Warrants Issued Analysis

*Please find below a list of payments \$10,000.00 and above that will be approved for disbursement on 12/20/16*

<u>Vendor</u>	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>	<u>Description</u>
City of Live Oak	12/8/2016	173859	\$18,033.50	Utilities
Windstream	12/8/2016	173882	\$12,893.82	Communication expense
Blue Cross Blue Shield	12/8/2016	173888	\$158,489.23	Employee health insurance
Klausner Lumber	12/8/2016	173917	\$486,541.41	Incentive #1/ 2015
Anderson Columbia	12/15/2016	173921	\$116,572.98	169th Cat connect # 1 / final retainage
Florida Power and Light	12/15/2016	173932	\$18,014.97	Electric utilities
Jim Hinton Oil	12/15/2016	173940	\$17,147.16	Fuel
Suwannee Valley Title Services	12/15/2016	173963	\$12,000.00	SHIP down payment and closing / Isidro
Darabi and Associates	12/15/2016	173980	\$39,276.20	Consulting engineering services
Waste Management	12/15/2016	173989	\$36,029.57	Waste disposal
Florida Municipal Insurance	12/15/2016	173998	\$250,352.83	County liability and workers comp insurance / 16-17 #2
BW Helvenston and Sons	12/15/2016	174006	\$10,396.60	Commission on insurance
McInnis Services	12/15/2016	174039	\$80,542.16	Airport maintenance building # 1+2
Ketchum, Wood, Burgert	12/15/2016	174054	\$15,464.70	Medical examiner
Hi-Lite Airfield Services	12/15/2016	174073	\$25,660.00	Runway # 1

**The third item on the agenda** was to approve a Task Order with North Florida Professional Services, Inc. for engineering services associated with the Courthouse parking lot on Warren Street. (**Agreement No. 2017-18**)

**The fourth item on the agenda** was to approve a Supplemental Joint Participation Agreement with the Florida Department of Transportation for Security Gate Upgrades at the

Suwannee County Airport, and adoption of an enabling resolution. (**Agreement No. 2016-68-01 and Resolution No. 2017-19**)

**The fifth item on the agenda** was to approve a Subterranean Termite Control and Limited Warranty Contract with Live Oak Pest Control in the amount of \$108.00 for the Fair Office. Budgeted Item. (**Agreement No. 2017-19**)

**The sixth item on the agenda** was to approve a Federally Funded Public Assistance Agreement for Hurricane Hermine. (**Agreement No. 2017-20**)

**The seventh item on the agenda** was to approve a SCRAP agreement with the Florida Department of Transportation for resurfacing or reconstruction of CR 136 from East CR 417 to I-75, and adoption of an enabling resolution. (**Agreement No. 2017-21 and Resolution No. 2017-20**)

**The eighth item on the agenda** was to approve an emergency purchase and installation of pinnacle cables for the dragline. Budget impact: funded from the Road Department budget.

**The ninth item on the agenda** was to authorize the purchase of a Stryker Power-Pro XT ambulance cot from Stryker Medical as a sole source provider in the amount of \$16,713.24 (Fire/Rescue). Budgeted item.

**The tenth item on the agenda** was to authorize amending the Agreement For Application Hosting and Technology Support Services between Suwannee County Fire Rescue and Xerox Government Systems, LLC (Firehouse software). (**Agreement No. 2015-32-01**)

**The eleventh item on the agenda** was to consider a request to purchase four (4), six (6), and eight (8) yard solid waste containers. Budget impact: funded from the Solid Waste budget.

**Commissioner Richardson moved to approve Consent Agenda Items 2 through 11.**

**Commissioner Sessions seconded, and the motion carried unanimously.**

It not yet being 6:10 p.m., Chairman Gamble moved to Commissioners' Items.

**COMMISSIONERS' ITEMS:**

**The fourteenth item on the agenda** was a request to authorize advertising for a consultant for grants for the Douglass Center.

Chairman Gamble stated that this item was withdrawn from the agenda for discussion at a future meeting.

It not yet being 6:10 p.m., Chairman Gamble addressed Constitutional Officers.

**CONSTITUTIONAL OFFICERS:**

Sheriff Tony Cameron stated that he would be returning to the Board \$96,421.66 in grant funding and other reimbursements, as well as another \$335,950.31 from the Sheriff's General Fund (approximately 4% of the Sheriff's Office budget), for a total of \$432,371.97. He stated that although there was a surplus this past year, the Sheriff's Office needed to continue receiving the funds under incoming Sheriff Sam St. John. Sheriff Cameron discussed the circumstances that had led to a temporary decrease in costs this past year that might not occur again, including lower fuel costs and a quicker judicial process.

Chairman Gamble thanked Sheriff Cameron for his service and congratulated him on his retirement. He also thanked Sheriff Cameron for his continuing return of excess funds to the County.

The remainder of the Board echoed Chairman Gamble's sentiments.

It not yet being 6:10 p.m., Chairman Gamble moved to General Business Items.

**GENERAL BUSINESS:**

**The fifteenth item on the agenda** was for the Chairman to make the 2017 Annual Committee Appointments.

Chairman Gamble read off the 2017 appointments (see attachment), noting that the Fire Board Committee had not been renewed by the Board in the present fiscal year and was therefore no longer on the list.

It being after 6:10 p.m., Chairman Gamble returned to Time Specific Items.

**TIME SPECIFIC:**

**The twelfth item on the agenda** was at **6:10 p.m.**, or as soon thereafter as the matter could be heard, to entertain a presentation of a commercial insurance refund from the Florida League of Cities for FY 2015-2016.

Mr. Lee Harvard of B. W. Helvenston & Sons Insurance thanked the Board for their time. He congratulated Chairman Gamble on his reelection, and Commissioners Richardson and Hale on their election. Mr. Harvard stated that in the last eight years, he had brought to the Board \$516,060 in refunds from the Florida League of Cities. Tonight, he brought a refund in the amount of \$37,868 for Fiscal Year 2014-2015 and then discussed in detail how the refund was determined.

Commissioner Fleming thanked Mr. Helvenston for his service to the County over the years.

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**The thirteenth item on the agenda** was **at 6:15 p.m.**, or as soon thereafter as the matter could be heard, to **hold a public hearing** to consider adoption of a resolution approving Special Permit Request No. SP-16-12-01 by the Suwannee County Board of County Commissioners for a solid waste collection site as an essential services special permit from Section 14.11 of the Land Development Regulations.

Chairman Gamble opened the public hearing.

County Attorney Prevatt swore in all those wishing to speak on the matter.

Mr. Ronald Meeks, Planning and Zoning Director, discussed the special permit application. The property was located Section 8, Township 3 South, Range 15 East off US 90 near Wellborn, and would be for a solid waste collection site for the County. He entered the file into the record as Composite Exhibit 1.

Chairman Gamble opened the floor to public comments. There were none, and Chairman Gamble closed the floor to public comments.

Chairman Gamble and Commissioner Sessions stated that the new site was long overdue.

**Commissioner Sessions moved to adopt a resolution approving Special Permit Request No. SP-16-12-01 by the Suwannee County Board of County Commissioners for a solid waste collection site as an essential services special permit from Section 14.11 of the Land Development Regulations. Commissioner Richardson seconded.** Commissioner Richardson asked if the new site would be set up with plenty of cameras and lighting to reduce the amount of illegal dumping that had plagued the current site. Chairman Gamble replied that just moving the site from its current secluded located to the highly-travelled US Highway 90 would greatly reduce illegal dumping problems. County Administrator Harris stated that he was planning

on increasing the hours that the collection sites around the County would be open and then close the walk-in gates that had increased the County's liability. He then discussed the proposed compactor that would be placed at the new site that, along with the other changes, would make a much cleaner collection site. **The motion to approve the Special Permit carried unanimously.**

**(Resolution No. 2017-21)**

Chairman Gamble returned to General Business Items.

**GENERAL BUSINESS:**

**The sixteenth item on the agenda** was to discuss, with possible Board action, awarding a bid and authorizing execution of a contract for sand seal coating. Budget impact: Funded from the Road Department Budget.

County Administrator Harris stated that the bids were opened earlier in the day, and the lowest bid was from John C. Hipp Construction of Alachua for \$26,670. He recommended that the Board award the bid to Hipp Construction.

**Commissioner Fleming moved to award a bid and authorize execution of a contract for sand seal coating to John C. Hipp Construction of Alachua in the amount of \$26,670. Commissioner Sessions seconded, and the motion carried unanimously. (Agreement No. 2017-22)**

**The seventeenth item on the agenda** was to discuss, with possible Board action, any items related to the State Attorney's Office (if necessary).

County Administrator Harris had nothing further to discuss other than the additional agenda item regarding underground electrical service. He explained that the current overhead



poles were located in the future parking lot for the State Attorney's Office, and now was a good time to move those utilities underground.

After questioning by Commissioner Fleming, County Administrator Harris replied that he was hoping for a short bid process of approximately two weeks and completion in about 30 days, which would be difficult with the holidays.

Chairman Gamble asked about piggybacking off the electrical work that already had been approved for the State Attorney's Office. County Administrator Harris replied that he had contacted the electrical contractor about this proposal, but they were not interested in working on the Judicial Annex electrical utilities.

**The eighteenth item on the agenda** was Additional Agenda Items.

There was one additional agenda item:

**The first additional agenda item** was to authorize bidding underground electrical service to the Judicial Annex.

**Commissioner Sessions moved to authorize bidding underground electrical service to the Judicial Annex. Commissioner Hale seconded.** Commissioner Richardson asked if it was better to leave the services overhead. County Administrator Harris replied that it was better in the long run to place commercial and governmental utilities underground, as they were safer from weather issues such as high winds. Chairman Gamble added that moving utilities underground also bettered the aesthetics of the County's buildings. **The motion to approve carried unanimously.**

**The nineteenth item on the agenda** was public concerns and comments. (Filling out of Comment Card requested, and forwarded to Chairman or County Administrator. Individual

speakers from the audience would be allowed three (3) minutes and a single representative or spokesperson would be allowed seven (7) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to podium).

There was one public comment:

Mr. Bo Hancock of 6135 Wiggins Road briefly updated the County on the two-day Raid on the Suwannee held at Heritage Park and Gardens in November. He stated that there had been 1,477 attendees with an average expenditure of \$40 per day per person. This led to an estimated positive economic impact to the County of \$86,257.

Discussion ensued on the need for additional hotels in Suwannee County to accommodate crowds for events such as the Raid on the Suwannee.

**The twentieth item on the agenda** was Administrator's comments and information.

County Administrator Harris reported on the CDBG for the railroad spur for the Catalyst Site, stating that all parties had completed their work and submitted the completed packet to Tallahassee for final approval.

Chairman Gamble asked about the timeframe for construction. County Administrator Harris replied that the County would need to wait for final approval and funding appropriation from the CDBG before beginning construction, and then discussed the issue in some detail.

Chairman Gamble stated that he had no problem allowing Klausner Lumber Company to bid their portion of the railwork at the same time as the County's, but neither did he want to hold up the County's work in the event Klausner did not submit their information for bidding on time.

**The twenty-first item on the agenda** was Board Members' inquiries, requests, and comments.

Commissioner Hale had nothing to discuss other than wishing everyone a Merry Christmas and Happy New Year.

Commissioner Sessions echoed Commissioner Hale's comments.

Commissioner Richardson echoed Commissioner Hale's comments.

Commissioner Fleming echoed the sentiments of Commissioner Hale and the other commissioners.

Chairman Gamble stated that he had received a thank you card from one of his constituents for the County's quick work on his road and their service to the community. He also wished everyone a Merry Christmas.

**COUNTY ATTORNEY ITEMS:**

County Attorney Prevatt stated that the previous Board had been investigating how to proceed with handling the recently-approved medical marijuana law that had been passed by the constituents of Florida. He stated that the Board would need to address the issue in detail at some point. He asked for permission to investigate placing a moratorium on medical marijuana dispensaries until the Board could make an informed decision on the issue.

**The Board agreed to allow County Attorney Prevatt to begin work on the medical marijuana issue.**

County Attorney Prevatt asked for a motion to advertise the public hearing for the moratorium.

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**Commissioner Richardson moved to allow the County Attorney to advertise to hold a public hearing to discuss a moratorium on medical marijuana dispensaries. Commissioner Fleming seconded, and the motion carried unanimously.**

County Attorney Prevatt stated that earlier in the day, the State had ordered an audit of Tourist Development Councils around the State. He was happy to report that due to recent changes made by the Board of County Commissioners, Suwannee County's TDC was now abiding by the regulations.

**The twenty-second item on the agenda** was informational items.

There were none.

**Commissioner Richardson moved to adjourn the meeting. Commissioner Hale seconded, and the motion carried unanimously.**

There being no further business to discuss, the meeting adjourned at 6:56 p.m.

ATTEST:

\_\_\_\_\_, DC  
BARRY A. BAKER  
CLERK OF THE CIRCUIT COURT

\_\_\_\_\_  
RICKY GAMBLE, CHAIRMAN  
SUWANNEE COUNTY BOARD OF  
OF COUNTY COMMISSIONERS

**2017 Committee Appointments**  
Appointed by Chairman on December 20, 2016

**Airport**

Clyde Fleming  
Randy Harris  
Greg Scott  
Experimental Aircraft Rep.  
Reid Paget  
14493 193<sup>rd</sup> Road  
Live Oak, FL 32060

**Development Authority Liaison**

Don Hale  
Ronnie Richardson – Alternate

**Extension (Ag.) Advisory**

Larry Sessions

**Fair Board**

Larry Sessions  
Greg Scott

**Insurance/Group/Health/Casualty**

Ronnie Richardson – Non-voting member  
(Can vote in the case of a tie)  
Sheriff Elect Sam St. John  
Randy Harris  
Charissa Setzer – Non-voting Member  
Betty Lawrence  
Greg Scott

**Library**

Ricky Gamble  
Friends of the Library Rep.  
Randy Harris  
Betty Lawrence

**Municipal Relations Standing Committee**

(BOCC Chm. & Vc. Chm.)  
Ricky Gamble  
Clyde Fleming

**North Central Florida Regional  
Planning Council**

Larry Sessions

**North Florida Economic Development Partnership**

Ronnie Richardson

**Recreation & Parks**

Ricky Gamble  
Greg Scott

**Small County Coalition**

Clyde Fleming  
Larry Sessions  
Randy Harris

**Solid Waste**

Clyde Fleming  
Randy Harris, County Administrator  
Solid Waste Manager  
Debbie Vickers

**Suwannee River Economic Council**

(Revolving Appt. between member Ctys., SREC will  
advise)  
Ronnie Richardson

**Suwannee River Valley Coalition for Prog.**

Don Hale

**Suwannee Valley Transit Authority**

(2 Commissioners per county)  
Don Hale  
Ronnie Richardson

**Transportation Disadvantage**

**Coordinating Board**

Don Hale