

October 4, 2016
Regular Board Meeting
Judicial Annex Building
Live Oak, Florida

6:00 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular session and the following were present: Chairman Jason Bashaw; Commissioner Clyde Fleming; Commissioner Ricky Gamble; Commissioner Larry Sessions; and Commissioner Wesley Wainwright. Ken Williams, Chief Deputy Clerk of Finance; Eric Musgrove, Deputy Clerk; Randy Harris, County Administrator; and James W. Prevatt, Jr., County Attorney, were also present.

Chairman Bashaw called the meeting to order at 6:01 p.m. and led the invocation and the Pledge of Allegiance to the Flag of the United States of America.

Chairman Bashaw reminded the public that if they wished to speak, to please fill out a comment card and submit it to either County Administrator Harris or any member of the Board.

APPROVAL OF MINUTES:

The first item on the agenda was to approve the minutes of the September 15, 2016 Workshop, the September 20, 2016 Final Budget Hearing, and the September 20, 2016 Regular Board Meeting.

Commissioner Gamble moved to approve the minutes of the September 15, 2016 Workshop, the September 20, 2016 Final Budget Hearing, and the September 20, 2016 Regular Board Meeting as written. Commissioner Wainwright seconded, and the motion carried unanimously.

CONSENT:

October 4, 2016
 Regular Board Meeting
 Judicial Annex Building
 Live Oak, Florida

Chairman Bashaw stated that consent agenda items three, nine, eleven, and thirteen would be pulled from the consent agenda for further discussion.

The second item on the agenda was to approve payment of processed invoices.

SUWANNEE COUNTY
BOARD OF COUNTY COMMISSIONERS
WARRANTS ISSUED REPORT – FY 2015-2016

10/4/2016

FUND		AMOUNT
001	GENERAL FUND	\$ 1,464,189.50
112	RESERVE-CAPTIAL PROJECTS	
116	FINE AND FORFEITURE	\$ 705,062.85
117	911 ADDRESSING FUND	\$ 2,489.54
118	STATE ATTORNEYS OFFICE	\$ 91.88
119	MUNICIPAL SERVICES FUND	\$ 7,402.60
120	LAW ENFORCEMENT	\$ 5,039.00
121	NARCOTICS CONTROL	
122	FIRE PROTECTION FUND	\$ 24,774.31
126	EMS GRANT FUND	
128	EMERGENCY MANAGEMENT	\$ 14,158.10
129	LAW EDUCATION	\$ 114.00
131	TOURIST DEVELOPMENT	
140	ROAD AND BRIDGE	\$ 1,124,444.62
145	ROAD AND BRIDGE CONST. & PAVING	
171	LIBRARY FUND	\$ 241,270.35
172	RECREATION FUND	\$ 59,508.46
181	LOCAL HOUSING ASSISTANCE PROGRAM	\$ 18,000.00
251	RENOVATIONS / DEBT SERVICE	
301	VOTING EQUIPMENT FUND	
351	RENOVATIONS / CONSTRUCTION	
402	SOLID WASTE COLLECTION	\$ 46,099.25
403	SOLID WASTE DISPOSAL	\$ 51,606.32
404	SUW CTY WATER PLANT	\$ 133.72
	GRAND TOTAL	\$ 3,764,384.50

October 4, 2016
 Regular Board Meeting
 Judicial Annex Building
 Live Oak, Florida

SUWANNEE COUNTY
BOARD OF COUNTY COMMISSIONERS
WARRANTS ISSUED REPORT – FY 2016-2017

FUND	10/4/2016	AMOUNT
001 GENERAL FUND	\$	323,616.00
112 RESERVE-CAPTIAL PROJECTS		
116 FINE AND FORFEITURE	\$	25,528.59
117 911 ADDRESSING FUND	\$	899.50
118 STATE ATTORNEYS OFFICE		
119 MUNICIPAL SERVICES FUND	\$	1,363.50
120 LAW ENFORCEMENT		
121 NARCOTICS CONTROL		
122 FIRE PROTECTION FUND	\$	33,650.00
126 EMS GRANT FUND		
128 EMERGENCY MANAGEMENT	\$	990.00
129 LAW EDUCATION	\$	350.00
131 TOURIST DEVELOPMENT		
140 ROAD AND BRIDGE	\$	84,897.25
145 ROAD AND BRIDGE CONST. & PAVING		
171 LIBRARY FUND	\$	2,840.25
172 RECREATION FUND	\$	1,110.00
181 LOCAL HOUSING ASSISTANCE PROGRAM		
251 RENOVATIONS / DEBT SERVICE		
301 VOTING EQUIPMENT FUND		
351 RENOVATIONS / CONSTRUCTION		
402 SOLID WASTE COLLECTION	\$	63,694.77
403 SOLID WASTE DISPOSAL	\$	16,116.20
404 SUW CTY WATER PLANT		
GRAND TOTAL	\$	555,056.06

(balance of page left blank intentionally)

October 4, 2016
 Regular Board Meeting
 Judicial Annex Building
 Live Oak, Florida

Board of County Commissioners over \$10,000.00 Warrants Issued Analysis

*Please find below a list of payments \$10,000.00 and above that will be approved for
 disbursement on 10/04/16 - Fiscal Year 2015-2016*

<u>Vendor</u>	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>	<u>Description</u>
Jim Hinton Oil	9/22/2016	172654	\$27,787.16	Fuel
Anderson Columbia	9/29/2016	172693	\$589,908.99	Hogan Rd #5/Haines Ave #1, 2/65th Rd #1, 2/240th St #1, 2/millings x 30 loads
Security Safe	9/29/2016	172719	\$18,670.00	Gate operator / access control system at airport
Jim Hinton Oil	9/29/2016	172720	\$18,086.04	Fuel
Abstract and Title Services	9/29/2016	172769	\$18,000.00	SHIP down pay and closing----- --Soules
Ten-8	9/29/2016	172772	\$15,239.49	Fire engine water supply and blower
Waste Management	9/29/2016	172776	\$40,600.55	Waste disposal
Ne-Ro Tire and Brake Service	9/29/2016	172784	\$11,545.31	Tires
Frazer	9/29/2016	172791	\$140,625.00	Remount and refurbish 2016 Dodge Ram
The Management Experts	9/29/2016	172833	\$10,000.00	HSEEP meeting and exercise
North Florida Drilling Service	9/29/2016	172837	\$12,795.00	Blast holes 50' deep x 95
McInnis Services	9/29/2016	172849	\$249,043.50	State Attorney #4, 5
Digitech Computer	9/29/2016	172857	\$14,393.24	EMS medical billing
Ring Investments	9/29/2016	172873	\$60,647.04	Lease payment on 6 motor graders
North Florida Professional	9/29/2016	172877	\$132,279.56	Engineering and design for CR 49 / CR 252
Little and Williams	9/29/2016	172895	\$147,790.26	Dowling Park Library #7 CEI services Haines Ave/240th St/180th St/65th Rd/169th Rd/167 Rd/Stagecoach
Dewberry Engineers	9/29/2016	172898	\$23,904.11	Greenville Library roof
Ewing Construction and Roofing	9/29/2016	172912	\$13,981.53	Central Road #2
Coleman Construction	9/29/2016	172902	\$126,264.72	
			\$1,671,561.50	

(balance of page left blank intentionally)

**Board of County Commissioners over \$10,000.00
 Warrants Issued Analysis**

Please find below a list of payments \$10,000.00 and above that will be approved for disbursement on 10/04/16 - Fiscal Year 2016-2017

<u>Vendor</u>	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>	<u>Description</u>
FL Municipal Insurance	10/3/2016	172939	\$240,551.50	County insurance
Capital City Bank	10/3/2016	172940	\$130,609.89	Loan payment
BW Helvenston	10/3/2016	172941	\$10,000.00	Commission on insurance
Ring Investments	10/3/2016	172954	\$17,834.00	Tractor/mower lease/airport
			<u>\$398,995.39</u>	

The third item on the agenda was to approve an amendment to the Personnel Rules and Regulations regarding longevity increases, and adoption of an enabling resolution.

This item was pulled from the consent agenda for discussion.

The fourth item on the agenda was to approve the purchase of a security system, access control system, fire alarm system, and gate access control at the State Attorney’s Office. Budget impact: Capital Improvement Plan fund.

The fifth item on the agenda was to approve membership dues to the Florida Association of Counties for Fiscal Year 2016-2017.

The sixth item on the agenda was to approve annual membership dues with the North Florida Economic Development Partnership.

The seventh item on the agenda was to approve a five-year equipment lease agreement with Med One Capital Funding, LLC for six (6) Lifepak 15 cardio monitors with service plan. **(Agreement No. 2017-01)**

October 4, 2016
Regular Board Meeting
Judicial Annex Building
Live Oak, Florida

The eighth item on the agenda was to approve Supplemental Joint Participation Agreement (JIPA) #2 with the Florida Department of Transportation for additional funds for construction of a new maintenance building at the Suwannee County Airport, and adoption of an enabling resolution. **(Agreement No. 2015-48-02 and Resolution No. 2017-01)**

The ninth item on the agenda was to accept the Douglass Park property from the Suwannee County School Board.

This item was pulled from the consent agenda for discussion.

The tenth item on the agenda was to adopt a resolution declaring October 16-22, 2016 as “Working Forests Week”. **(Resolution No. 2017-02)**

The eleventh item on the agenda was to adopt a resolution urging the Florida Legislature and Cabinet to dedicate conservation funds for water conservation projects in the environmentally sensitive areas of North and Central Florida, and oppose any efforts to use State Conservation funds to purchase farm lands south of Lake Okeechobee for water storage.

This item was pulled from the consent agenda for discussion.

The twelfth item on the agenda was to adopt a resolution supporting efforts to implement rural legislation designed to increase the ability of rural Florida to compete at all levels of Florida’s economy. **(Resolution No. 2017-03)**

The thirteenth item on the agenda was to adopt a resolution stating that the Suwannee County Agricultural Coliseum is a facility that serves a public purpose.

This item was pulled from the consent agenda for discussion.

The fourteenth item on the agenda was to authorize the bidding and installation of a back-up generator and automatic transfer switch for the State Attorney's Office. Budget impact: Capital Improvement Plan funds.

The fifteenth item on the agenda was a request for authorization to lease a backhoe for the Road Department. Budgeted item. (**Agreement No. 2017-02**)

The sixteenth item on the agenda was to declare miscellaneous equipment "surplus" and approve sale of same. (Road Department).

Commissioner Fleming moved to approve the Consent Agenda Items 2, 4-8, 10, 12, and 14-16. Commissioner Sessions seconded, and the motion carried unanimously.

The third item on the agenda was to approve an amendment to the Personnel Rules and Regulations regarding longevity increases, and adoption of an enabling resolution.

County Administrator Harris stated that the proposed resolution was a clarification of the longevity increase in pay previously approved by the Board. He stated that the old policy required that an employee be employed at least one year to receive a longevity raise, but recent policy changes had created a question about when the raise would be enacted. County Administrator Harris stated that the proposed change would make it similar to what had been done in prior years and would require at least one year of continuous service. He added that there would be no partial year award of longevity increases, and some people would have to wait more than a year to receive the longevity increase, depending upon when they were hired. The longevity increase would then take affect the October 1 after the worker had been employed for a year.

Commissioner Sessions asked if the wording should be changed because there was a question about whether this was a raise or a longevity increase. County Administrator Harris read

the wording in the current Personnel Policy and agreed that “raise” would not be the best wording. It was determined that the wording of the proposed resolution would need to be modified to match the longevity increase.

Commissioner Wainwright moved to approve an amendment to the Personnel Rules and Regulations regarding longevity increases authorizing a 1% increase in October for workers who had been employed for more than one year, and adoption of an enabling resolution with corrected language. Commissioner Fleming seconded, and the motion carried unanimously. (Resolution No. 2017-04)

The ninth item on the agenda was to accept the Douglass Park property from the Suwannee County School Board.

County Attorney Prevatt stated that he had no problem with the County accepting the property, but had a problem with there not being a resolution. He submitted a proposed resolution to clarify what the Board was accepting.

Chairman Bashaw read the proposed resolution.

Discussion ensued about the history of the initial lease of the property to the Parks and Recreation Department that would no longer be necessary if the proposed resolution was approved.

Commissioner Wainwright moved to adopt a resolution accepting the Douglass Park property from the Suwannee County School Board. Commissioner Fleming seconded, and the motion carried unanimously. (Resolution No. 2017-05)

The eleventh item on the agenda was to adopt a resolution urging the Florida Legislature and Cabinet to dedicate conservation funds for water conservation projects in the environmentally

sensitive areas of North and Central Florida, and oppose any efforts to use State Conservation funds to purchase farm lands south of Lake Okeechobee for water storage.

County Attorney Prevatt stated that he had asked this item to be pulled because the original proposed resolution referenced attachments that were not included, and he simply wished to include the references in a modified resolution. He deemed the issue a scrivener's error.

After discussion, the Board agreed to pull the item from the agenda for discussion at the next regular meeting once all the related information was available.

The thirteenth item on the agenda was to adopt a resolution stating that the Suwannee County Agricultural Coliseum is a facility that serves a public purpose.

County Attorney Prevatt stated that the original proposed resolution was not adequate, and he re-drafted it to suit all needs.

Commissioner Wainwright moved to adopt a resolution stating that the Suwannee County Agricultural Coliseum is a facility that serves a public purpose. Commissioner Gamble seconded, and the motion carried unanimously. (Resolution No. 2017-06)

PROCLAMATIONS AND PRESENTATIONS:

The seventeenth item on the agenda was the introduction of a new Regional Specialized Agent, Dr. Charles Barrett.

Ms. Katherine Allen, UF/IFAS Suwannee County Extension Director, introduced Dr. Barrett. She then discussed the reasons behind Dr. Barrett's hiring, which included Legislative concerns with water resources.

Dr. Barrett briefly discussed his duties, which included agricultural irrigation, and offered his help to the community. He stated that he was one of five Regional Specialized Agents in the State of Florida.

Chairman Bashaw asked where Dr. Barrett grew up and where he now resided. Dr. Barrett replied that he was raised in New Smyrna Beach but now lived in Live Oak.

Chairman Bashaw asked about goals and challenges. Dr. Barrett replied that water supply and quality were the major challenges, especially with additional Legislative laws. His goals included developing advanced Best Management Practices that would incorporate the new laws and disburse them within the community. Dr. Barrett also wished to work with the local 4-H program to educate children on water needs.

COMMISSIONERS' ITEMS:

There were none.

COUNTY ATTORNEY ITEMS:

There were none.

GENERAL BUSINESS:

The eighteenth item on the agenda was to discuss, with possible Board action, the Tourist Development Council's proposed budget for FY 2016-2017.

Chairman Bashaw briefly discussed the background of the agenda item and then asked the County Attorney to discuss the issue in further detail.

County Attorney Prevatt stated that the TDC did not have time to submit a proper budget due to recent changes to the ordinance that established the TDC's Operational Plan. The TDC's proposed budget was now in line with the modified ordinance and needed to be approved by the Board. County Attorney Prevatt added that a budget amendment would be required for the TDC's budget as part of the customary end-of-fiscal year amendments.

Mr. Dick Calvitt, Vice-Chairman of the TDC, asked for questions from the Board related to the proposed budget. He also stated that the Chamber of Commerce helped the TDC in many ways, and the TDC was comfortable assisting the Chamber of Commerce with \$50,000 for their assistance.

Commissioner Sessions asked about the higher budget amount compared to the previous year's budget. County Attorney Prevatt replied that based upon current revenue projections, the Clerk's Office Finance staff had estimated an increase in tourist revenue which directly impacted the TDC's budget.

Commissioner Wainwright moved to approve the Tourist Development Council's budget for Fiscal Year 2016-2017. The motion died for lack of a second.

Chairman Bashaw stated that most of the budgeted items were in line with previous budgets, except for the drastic increase in funding to the Chamber of Commerce. He stated that the balance of the increase was for marketing and administration.

Commissioner Gamble stated that he was not convinced that the TDC needed to transfer \$50,000 to the Chamber of Commerce to administer the \$160,000 budget.

Commissioner Fleming stated that he had wanted to second Commissioner Wainwright's original motion, but was concerned with travel and mailing expenses. Chairman Bashaw replied

that historically, the Chamber of Commerce had absorbed travel and mailing expenses, but the budget as now proposed would allow the County to have a better idea of actual TDC costs for travel and postage.

Chairman Bashaw stated that outside entities totally or partially funded by the County opened themselves up to public scrutiny. He then discussed some of the specific costs, revenues, and staffing levels for the Chamber of Commerce and the TDC. Chairman Bashaw was especially concerned with additional employees for the Chamber of Commerce.

Mrs. Kathy McGhin, President of the Chamber of Commerce, discussed marketing, administrative, and postage costs of the Chamber that were actually for the TDC. She stated that her receptionist received many telephone calls and visitors related to the TDC, and most Chambers of Commerce in the country performed work for the Tourist Development Councils. Mrs. McGhin stated that the Chamber had received \$20,000 per year from the TDC for many years, but felt that a fair assessment of the services provided would be \$50,000, thus the increase in the TDC's budget for reimbursement.

Discussion ensued on the Chamber of Commerce's duties and services to the TDC and the local community. TDC and Chamber staff stated that the proposed \$50,000 in the TDC's budget for the Chamber of Commerce was a fair reimbursement for the work that the Chamber performed for the TDC. Discussion also ensued on the qualifications of the Chamber's staff to handle marketing for the Chamber, the TDC, and other related programs.

Commissioner Gamble stated that his understanding was that the \$20,000 paid in the past to the Chamber of Commerce had included postage and travel, and the actual budget

reimbursement to the Chamber now proposed was more like \$64,000, rather than the \$50,000 being discussed, if the separate travel and postage line items were included.

Mrs. McGhin discussed the services provided by Chambers of Commerce to the TDC in not only Suwannee County, but also the State of Florida. She believed that the \$50,000 request was fair but would move forward with whatever decision the County Commissioners made.

Commissioner Wainwright was originally concerned about the drastic increase in the budget for the Chamber of Commerce, but had since realized that the Chamber of Commerce provided a great service to the community. The Chamber also served as a first stop for individuals and businesses entering the County. Commissioner Wainwright also discussed the County's intention to increase marketing and economic development, and the funding source for the TDC was tourists coming into the County, not locals. He no longer had a problem increasing the Chamber of Commerce's revenue through the TDC budget.

Commissioner Gamble was concerned with the Chamber's membership costs and that its primary focus was on its members, not the County as a whole. He supported the Chamber, but did not see why funding had to come from the taxpayers.

Mrs. McGhin stated that she would abide by the decision of the County Commission, but added that when the Chamber did work on behalf of the TDC, it represented the entire community, not simply the Chamber's members. She expanded upon the discussion to explain the differing roles that the Chamber of Commerce played in Suwannee County.

Mr. Calvitt thanked Mrs. McGhin for her passion and that she had been nominated as Business Person of the Year for her local work. He added that the \$50,000 for the Chamber's administrative work was only about 21% of the TDC's budget, a small percentage compared to

most businesses. Mr. Calvitt stated that the County Commissioners were trying to make decisions without knowing all that Chamber staff did from day to day on behalf of the TDC.

Discussion ensued on administrative costs for the TDC and how the funds were used to support County economic development.

Commissioner Wainwright stated that the Economic Development budget had a percentage for administrative costs, and it was only fair to pay the Chamber of Commerce for the economic promotion they performed for the County.

Discussion continued on the issue.

Commissioner Sessions suggested that the Board postpone a discussion on the issue until another meeting to allow further research.

Chairman Bashaw stated that many larger Chambers of Commerce were contracting half of their budgets to a third party marketing firm, and had some problems with that. He then laid out the Board's options.

Commissioner Fleming stated that he was fine with the budget after some additional clarification.

Commissioner Fleming moved to approve the Tourist Development Council's budget for Fiscal Year 2016-2017 as presented. Commissioner Wainwright seconded, but then withdrew his second to allow for further research on the matter. Commissioner Fleming then withdrew his motion.

The Board agreed to discuss the TDC budget at a later meeting.

The nineteenth item on the agenda was to discuss, with possible Board action, any items related to the State Attorney's Office (if necessary).

County Administrator Harris stated that at the request of the State Attorney, there were several items to be added to the new State Attorney's Office. The additions would cost \$38,156.35.

Discussion ensued on the necessity of the requested changes, and it was determined that the items were indeed necessary for security and parking purposes.

Commissioner Wainwright moved to approve Change Order #2 with McInnis Services, LLC in the amount of \$38,156.35 for additional work on the State Attorney's Office, to be funded from the Capital Improvement Plan budget. Commissioner Sessions seconded, and the motion carried unanimously. (Agreement No. 2016-60-02)

County Administrator Harris emphasized that the County had cut \$50,000 from the contractor's initial proposal for security in order to spend \$38,000 using the County's current security firm; this saved the County \$12,000.

The twentieth item on the agenda was Additional Agenda Items.

There were five additional agenda items:

The first additional agenda item was to discuss mowing.

County Administrator Harris stated there was an issue with heavy rains in August that created tall vegetation in the rights-of-way. Additional personnel had been utilized for the work in the past, but he suggested that the County either purchase another tractor and employee to perform the work (for a total of approximately \$60,000), or pay current employees overtime to perform the work (for a cost of approximately \$39,577). He recommended paying current employees overtime.

Commissioner Fleming moved to pay current Public Works employees overtime to perform additional right-of-way mowing in the amount of approximately \$39,577. Commissioner Wainwright seconded, and the motion carried unanimously.

The second additional agenda item was to discuss the old County Administration Building.

County Administrator Harris stated that he was not making a recommendation at this time, but merely wished for the County to begin thinking about plans for the old County Administration Building. He stated that the issue was prompted by a local judge inquiring as to the building's future purposes. County Administrator Harris stated that the Old County Administration Building was 5,600 square feet in size and fully climate-controlled. He mentioned previous Board discussions on providing space for the Public Defender's Office using County buildings instead of paying an annual lease of approximately \$50,000. A new building for the Public Defender's Office would cost approximately \$400,000 (approximately \$33,000 per year), thus saving the County money in the long-term. County Administrator Harris then discussed a suggested plan of action that would entail moving the Public Defender's Office into the Old County Administration Building. The storage items and the Building Department, currently located in the Old County Administration Building, would then be moved into a new structure at a much cheaper cost.

Commissioner Fleming agreed to use the Old Administration Building for the Public Defender's Office and to move the Building Department staff into a new building.

County Administrator Harris discussed the potential to build a new building for the Building Department and other County staff currently located in the Old Administration Office.

Discussion ensued on the Public Defender's lease costs and spending County taxpayer money wisely. There was also discussion on the possibility of other Court-related offices using the Old County Administration Building.

County Administrator Harris stated that it was very likely that there would be funding left in the State Attorney's Office construction budget for an additional building for the Public Defender's Office, not including the annual financial support from the various counties making up the Judicial District.

Discussion continued on construction costs now versus the future, and that a bigger building should be constructed to allow for future growth.

Mr. Jim Ward of Branford asked about the various contributions from the counties in the District. County Attorney Prevatt replied that the funding amounts were based upon usage and county size. He noted that Columbia County already had a dedicated space for their Public Defender, which was why their expenses were less than those of Suwannee County.

County Administrator Harris stated that although it appeared that the County was spending a large sum of money for locations such as the State Attorney's Office, in the long-term the County would be saving millions of dollars in lease costs.

Commissioner Wainwright suggested that the Building Department should be housed near Environmental Health Services. County Administrator Harris replied that many counties had provided space in close proximity for the Building Department and Environmental Health Services.

The Board's consensus was to allow County Administrator Harris to begin work on determining future building uses in order to withdraw from current leases and ultimately save the taxpayers money.

The third additional agenda item was to discuss, with possible Board action, clarification regarding the \$0.25 per hour salary increase.

County Administrator Harris stated the additional agenda item was similar to an earlier agenda item related to clarifying the Personnel Policy, but he wanted it discussed separately for clarification. He asked if it was the Board's intent to provide the \$0.25 increase only for those employed for more than one year, and if the increase would only impact full- and part-time employees.

Commissioner Wainwright understood that the longevity increases were for those who had been with the County for more than a year and who had been full- and part-time employees.

Discussion ensued on the topic.

It was pointed out that the Board had given blanket approval for the policy in a previous meeting without discussing the details.

Commissioner Fleming moved to limit the \$0.25 salary increase to workers employed with the County for more than one year (and who were full- or part-time employees). Commissioner Wainwright seconded, and the motion carried unanimously.

The fourth additional agenda item was to approve a Release of Lien for Colby Smith, SHIP client.

Commissioner Wainwright moved to approve a Release of Lien of Colby Smith, SHIP client. Commissioner Gamble seconded, and the motion carried unanimously.

The fifth additional item on the agenda was a request to authorize minor modifications to the fire suppression system at the Catalyst site.

County Administrator Harris stated in order to obtain annual fire pump and testing services at the Catalyst site, modifications needed to be made to the fire suppression system. He added that issues had arisen with fire flow rates when the Klausner Lumber Mill tested its fire suppression system, and modifications were required. County Administrator Harris believed that the expense for the modifications should not come from the County, and Klausner had agreed to pay for the modifications. He then discussed in detail the changes that needed to be made that would be made by Cox Fire Company.

Commissioner Wainwright had no problem with the work as long as the county received a letter from the engineers stating that the modifications would not harm the fire suppression system.

Mr. Ward suggested that the County get permission from the Department of Environmental Protection for the modifications. County Administrator Harris replied that he had been in contact with them already.

Commissioner Wainwright moved to authorize minor modifications to the fire suppression system at the Catalyst site by Cox Fire Company at Klausner's expense after written approval by the engineers. Commissioner Fleming seconded, and the motion carried unanimously.

The twenty-first item on the agenda was public concerns and comments. (Filling out of Comment Card requested, and forwarded to Chairman or County Administrator. Speakers from the audience will be allowed three (3) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to podium).

There were two public comments:

Ms. Katherine Allen discussed National 4-H Week and discussed the over six million youth who were involved countrywide in the organization. Suwannee County had 280 4-H members and 45 volunteers, not including those who participated in other related activities. She discussed the valuable services and opportunities provided by the local 4-H program.

Ms. Peggy Duncan of 3601 181st Road asked about an explanation of MSTUs. County Administrator Harris replied that Municipal Service Taxing Units was for a delineated area that would be paid for by ad valorem taxes, and could be countywide or not. The services would be above and beyond what was provided by the County, such as street lights or sidewalks for a particular area that desired it. The County would enter into a contract to provide the service and then be reimbursed by the citizens affected. Municipal Service Benefit Units (MSBUs) were a different in that they were paid a flat rate per parcel assessed.

Discussion ensued on the particulars of MSTUs versus MSBUs versus what had been written in the *Suwannee Democrat* concerning the issue.

The twenty-second item on the agenda was Administrator's comments and information.

County Administrator Harris stated that 4-H and FFA had performed great work in Suwannee County and thanked Katherine Allen, her staff, and the volunteers who worked with the programs.

The twenty-third item on the agenda was Board Members' inquiries, requests, and comments.

Commissioner Wainwright had nothing to discuss.

October 4, 2016
Regular Board Meeting
Judicial Annex Building
Live Oak, Florida

Commissioner Gamble stated that Hooked on Heroes, a local fishing group that served veterans, had held a fishing trip the past weekend. He thanked the group for their work.

Commissioner Fleming, Commissioner Sessions, and Chairman Bashaw had nothing to discuss.

County Administrator Harris stated that he had an emergency item to discuss regarding roadwork and would be in contact with the Chairman as soon as he had further details.

The twenty-fourth item on the agenda was informational items.

There were none.

Commissioner Gamble moved to adjourn the meeting. Commissioner Wainwright seconded, and the motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 8:01 p.m.

ATTEST:

_____, DC
BARRY A. BAKER
CLERK OF THE CIRCUIT COURT

JASON BASHAW, CHAIRMAN
SUWANNEE COUNTY BOARD OF
OF COUNTY COMMISSIONERS