

September 26, 2017
Regular Board Meeting
Judicial Annex Building
Live Oak, Florida

6:00 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular session and the following were present: Chairman Ricky Gamble; Commissioner Don Hale; Commissioner Clyde Fleming; Commissioner Larry Sessions; and Commissioner Ronnie Richardson. Eric Musgrove and Logan Woods, Deputy Clerks; Randy Harris, County Administrator; and James W. Prevatt, Jr., County Attorney, were also present.

Chairman Gamble called the meeting to order at 6:53 p.m. (immediately after the final budget hearing) and thanked the many individuals, government offices, and businesses who had served the community during and after Hurricane Irma.

The Board echoed the sentiments of Chairman Gamble regarding all those individuals who had helped Suwannee County after the hurricane.

Commissioner Fleming suggested letters of thanks to some of those businesses who had traveled halfway across the country to help Suwannee County.

APPROVAL OF MINUTES:

The first item on the agenda was to approve the minutes of the September 5, 2017 Regular Board Meeting; September 7, 2017 Tentative Budget Hearing; September 13, 2017 Special-Called Meeting; and September 18, 2017 Special-Called Meeting.

Commissioner Richardson moved to approve the minutes of the September 5, 2017 Regular Board Meeting; September 7, 2017 Tentative Budget Hearing; September 13, 2017 Special-Called Meeting; and September 18, 2017 Special-Called Meeting as written. Commissioner Fleming seconded, and the motion carried unanimously.

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CONSENT:

County Administrator Harris noted some minor changes to the agreement under agenda item nine, but did not wish to have it pulled from the consent agenda.

The second item on the agenda was to approve payment of processed invoices.

**SUWANNEE COUNTY
BOARD OF COUNTY COMMISSIONER**

WARRANTS ISSUED REPORT

9/26/2017

FUND			
001	GENERAL REVENUE	\$	844,252.67
116	FINE & FORFEITURE	\$	750,005.15
117	911 ADDRESSING FUND	\$	6,600.54
118	STATE ATTORNEY'S OFFICE	\$	2,600.68
119	BUILDING DEPARTMENT	\$	8,511.94
122	FIRE PROTECTION FUND	\$	14,744.92
128	EMERGENCY MGT FUND	\$	11,877.47
129	LAW EDUCATION	\$	448.43
131	TOURIST PROMOTION	\$	11,182.01
140	ROAD & BRIDGE	\$	210,933.10
171	LIBRARY	\$	153,333.88
172	RECREATION	\$	62,632.03
181	LOCAL HOUSING "SHIP"	\$	18,000.00
402	SOLID WASTE COLLECTION	\$	60,390.22
403	SOLID WASTE DISPOSAL	\$	63,446.57
404	WATER PLANT	\$	6,820.00
		\$	<u>2,225,779.61</u>

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Board of County Commissioners over \$10,000.00 Warrants Issued Analysis

Please find below a list of payments \$10,000.00 and above that will be approved for disbursement on 9/26/17

<u>Vendor</u>	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>	<u>Description</u>
City of Live Oak	9/7/2017	178094	\$ 17,515.86	Utilities
Windstream Corp	9/7/2017	178108	\$ 15,719.77	Communication charges
Integrity Title Services	9/7/2017	178138	\$ 18,000.00	Down payment assistance (SHIP)
Florida Power & Light	9/15/2017	178153	\$ 23,489.48	Utilities
Waste Management	9/15/2017	178199	\$ 42,762.32	Waste Hauling
Ne-ro Tire and Brake Services	9/15/2017	178204	\$ 10,435.88	4 loader tires \$7,144.00 and 12 other tires for \$2,711.88 plus service call
Blue Cross Blue Shield	9/15/2017	178232	\$ 173,372.44	September Health Insurance
Agency for HealthCare	9/15/2017	178234	\$ 67,999.61	Indigent health/nursing home care
Aecom Technical Services, Inc.	9/15/2017	178260	\$ 11,400.00	Grant for Apron/Hangar @ Airport
Worth Contracting, Inc.	9/15/2017	178272	\$ 24,000.00	Interior painting expense @ Library
Ring Power Corporation	9/22/2017	178476	\$ 15,664.73	4 Yellow cab tops @ \$ 8,654.40, fenders, hood, grille, mirrors, misc truck parts
			<u>420,360.09</u>	

The third item on the agenda was to approve a contract with Suwannee Valley Probation Services, Inc. for Misdemeanant Offender Supervision. **(Agreement No. 2017-87)**

The fourth item on the agenda was to approve a Release of Lien for Mary Ann Brooks and Thomas D. Harris, State Housing Initiatives Partnership program client. **(Agreement No. 2017-88)**

The fifth item on the agenda was to approve an agreement with the Florida Department of Health, in the amount of \$100,000.00 for the operation of the Suwannee County Health Department for FY 2017-18. **(Agreement No. 2017-89)**

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The sixth item on the agenda was to approve the reappointment of Brant Helvenston and Janet Airth to the Suwannee County Historical Commission for three-year terms beginning on September 30, 2017.

The seventh item on the agenda was to authorize procuring construction inspection services for the rail spur.

The eighth item on the agenda was to approve an agreement with Suwannee River Water Management District and/or Department of Environmental Protection for grant funds associated with sewer plant at I-75/CR 136 interchange. **(Agreement No. 2017-90)**

The ninth item on the agenda was to approve and authorize execution of the sidetrack agreement with CSX for rail spur construction at Catalyst Site (agreement in its original form previously approved on April 3, 2017). **(Agreement No. 2017-41)**

The tenth item on the agenda was to approve and authorize execution of the First Amendment to the Development Agreement with Klausner Lumber One, LLC associated with rail spur project. **(Agreement No. 2012-89-01)**

The eleventh item on the agenda was to approve insurance renewals with the Florida League of Cities for Workers' Compensation, Auto, Property, and Liability for the policy year of October 1, 2017-September 30, 2018.

The twelfth item on the agenda was to authorize advertising for Request for Proposals for loans associated with Municipal Services Benefit Unit (MSBU) projects.

The thirteenth item on the agenda was to authorize use of excess funds from the 2015-2016 Budget for the purchase of voting equipment. (Supervisor of Elections)

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The fourteenth item on the agenda was to authorize applying for State Aid Grant for Public Libraries for The Suwannee River Regional Library System.

The fifteenth item on the agenda was to authorize executing an agreement with the Department of Economic Opportunity and/or Florida Department of Transportation for funding of the relocation of the rail crossing at the Catalyst Site and construction of 175th Road.

Commissioner Sessions moved to approve Consent Agenda Items 2-15. Commissioner Fleming seconded, and the motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS:

The sixteenth item on the agenda was to hear a presentation by Suwannee County Chamber of Commerce Director Jimmy Norris.

Mr. Norris introduced Mr. Travis Henry, outgoing President of the Chamber of Commerce, and thanked the Board for their time. He presented the Board with a packet of information for the Board to review at their leisure.

Mr. Henry and Mr. Norris discussed in great detail the vision of the Chamber of Commerce, upcoming events, changes in the Chamber's logo, Christmas on the Square, and other features.

The Board thanked the Chamber for the work within the community.

COMMISSIONERS' ITEMS:

There were none.

COUNTY ATTORNEY ITEMS:

There were none.

STAFF REPORTS:

The seventeenth item on the agenda was Staff Reports.

James Sommers, Public Safety Director, had to leave due to a family emergency and therefore could not present his staff report. It would be discussed at a later meeting.

GENERAL BUSINESS:

The eighteenth item on the agenda was to discuss, with possible Board action, an incentive and request of land purchase for Project 51.

Dr. Alvin Jackson, Economic Development Director, discussed the incentive request and land purchase for a fertilizer manufacturer, with an investment of \$2.7 million. He discussed some of the specifics of the proposed business, which was looking to relocate to the Catalyst Site. The incentive ranking allowed the business four years of ad valorem and intangible tax rebates in the amount of \$55,530, repaid over seven years. The applicant had also requested to purchase 27.03 acres of County-owned land adjacent to the Catalyst Site. In exchange, just over 21 acres would be transferred to the County on Highway 51 as partial compensation, which could be used for possible parks and recreational use. Dr. Jackson recommended that the Board approve the exchange of properties and allow the fertilizer company to purchase the additional 5+ acres near the Catalyst Site.

After questioning by Commissioner Fleming, Dr. Jackson replied that the fertilizer facility would probably expand to use the proposed rail spur at the Catalyst Site, as well as using Klausner Sawmill byproducts.

County Attorney Prevatt asked that the Board have separate motions for the agenda item.

Commissioner Fleming moved to approve the business incentive grant to Project 51 for the maximum amount of \$55,530. Commissioner Richardson seconded, and the motion carried unanimously.

Commissioner Sessions moved to approve the purchase and exchange of property with Project 51 as recommended by the Economic Development Director. Commissioner Richardson seconded, and the motion carried unanimously.

The nineteenth item on the agenda was to discuss, with possible Board action, a lease agreement between Nakash Family Live Oak, LLC and Suwannee County for Economic Development and Tourist Development office space.

Dr. Jackson stated that the County Attorney had reviewed the proposal.

County Attorney Prevatt clarified that the Tourist Development Council would be funding \$200 of the monthly lease, with the remainder to be paid by the County.

After questioning, County Attorney Prevatt stated that the County had agreed to a set rental increase each year.

Commissioner Richardson asked for clarification of early termination of the five-year lease. County Attorney Prevatt replied that there was a sixty-day release clause available to either party.

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Commissioner Richardson moved to approve a lease agreement between Nakash Family Live Oak, LLC and Suwannee County for Economic Development and Tourist Development office space for \$500 per month. Commissioner Fleming seconded, and the motion carried unanimously. (Agreement No. 2017-91)

The twentieth item on the agenda was Additional Agenda Items.

There were two:

The first additional agenda item was to discuss, with possible Board action, awarding bid number 2017-09 and authorize execution of a contract for the rail spur pending review and satisfaction by the County Attorney, Grant Administrators, and the Florida Department of Transportation.

County Administrator Harris stated that the rail spur agreement had been a long process, but the County was now ready to award the bid. He noted that there were still some services that would need to be determined, and he would not proceed until Klausner had signed off on their portion of the agreement. County Administrator Harris discussed the agreement in some detail.

Commissioner Hale moved to approve awarding alternate bid number 2017-09 to Anderson Columbia, Inc. and authorize execution of a contract for the rail spur pending review and satisfaction by the County Attorney, Grant Administrators, and the Florida Department of Transportation. Commissioner Sessions seconded, and the motion carried unanimously. (Agreement No. 2017-92)

The second additional agenda item was to approve a Change Order with Anderson Columbia, Co., Inc. for work associated with the CR 252 Extension, pending approval from Anderson Columbia Co., Inc.

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County Administrator Harris noted that the change order would be funded by the Department of Transportation and would allow widening of the road, as excess funding was available.

Chairman Gamble discussed the change order in some detail.

Commissioner Sessions moved to approve a Change Order with Anderson Columbia, Co., Inc. for work associated with the CR 252 Extension, pending approval from Anderson Columbia Co., Inc. Commissioner Richardson seconded, and the motion carried unanimously. (Agreement No. 2017-17-01)

Chairman Gamble noted that in the future, the County would also advertise for alternate bids in case the base bids were lower than the designated grant funding.

The twenty-first item on the agenda was public concerns and comments. (Filling out of Comment Card required, and forwarded to the Chairman or County Administrator. Individual speakers from the audience would be allowed three (3) minutes and a single representative or spokesperson would be allowed seven (7) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to podium).

Ms. Katherine Allen thanked the Board for allowing staff to stay home during and after Hurricane Irma with pay.

Sheriff Sam St. John thanked everyone for their assistance during Hurricane Irma and echoed the earlier sentiments of the Board.

Ms. Sandra Lawson, with the Small Business Administration (SBA) Office of Disaster Assistance, discussed her office's assistance of not only businesses, but also homeowners, that were impacted by natural disasters such as Hurricane Irma. She offered her assistance to anyone

who was impacted by the recent hurricane. Ms. Lawson's customer service telephone number was 800.659.2955 and business address was 101 Marietta Street NW, Suite 700, in Atlanta, Georgia.

Brief discussion ensued on the work and timeframe of the SBA; the deadline to submit applications was in November.

Mr. Charlie Daniel, Mayor of the Town of Branford, thanked the County and its citizens for their assistance during Hurricane Irma. He also thanked the County for their addition at the final budget hearing of \$50,000 for recreational facilities at Hatch Park.

Mrs. Betty Lawrence, Director of Libraries, stated that the Branford Public Library was one of the outreach locations for FEMA after Hurricane Irma. She discussed the suffering of the citizens and thanked the County, its staff, and its citizens for their assistance.

Mr. Jim Ward, 27476 29th Place, Branford thanked the Board for the additional \$50,000 for Branford recreational improvements. He also had questions regarding the incentive grant property location that Dr. Jackson answered.

After questioning by Mr. Ward, County Administrator Harris stated that the County had received input from the public as to the types of businesses allowed at the Catalyst Site.

Mr. Ward was concerned with bio-waste and other related types of facilities.

The twenty-second item on the agenda was Administrator's comments and information.

County Administrator Harris echoed the sentiments of others regarding Hurricane Irma, and also thanked the Chairman for being present at the Emergency Operations Center (EOC) for much of the hurricane and its aftermath. He then discussed emergency operations during Hurricane Irma in great detail. County Administrator Harris discussed the numerous trees and branches in the rights-of-way that would take some time to remove. He also discussed economic

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development grants with which Dr. Jackson had assisted. County Administrator Harris noted that the DOT had requested additional information for the County's grant request to relocate the railroad crossing at the Catalyst Site, and he was hopeful that the grant would be awarded.

The twenty-third item on the agenda was Board Members' inquiries, requests, and comments.

Chairman Gamble noted that he had made his comments at the beginning of the meeting.

Commissioner Hale thanked the community for their support and assistance during Hurricane Irma.

Commissioner Sessions noted that he had already made his comments at the beginning of the meeting.

Commissioner Richardson echoed the thanks to the community and staff for their work during Hurricane Irma. He also noted his McAlpin Town Hall Meeting on Thursday night.

Commissioner Fleming again thanked those who had assisted the County during Hurricane Irma and noted the feeling of community that he saw after the hurricane had passed.

Chairman Gamble noted the Rodeo and Parade in Branford this coming weekend.

Commissioner Richardson moved to adjourn the meeting. Commissioner Fleming seconded, and the motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 8:11 p.m.

ATTEST:

_____, DC
BARRY A. BAKER
CLERK OF THE CIRCUIT COURT

RICKY GAMBLE, CHAIRMAN
SUWANNEE COUNTY BOARD OF
OF COUNTY COMMISSIONERS