

December 6, 2016
Regular Board Meeting
Judicial Annex Building
Live Oak, Florida

6:00 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular session and the following were present: Vice-Chairman Clyde Fleming; Commissioner Don Hale; Commissioner Ricky Gamble; Commissioner Larry Sessions; and Commissioner Ronnie Richardson. Ken Williams, Chief Deputy Clerk of Finance; Eric Musgrove, Deputy Clerk; Randy Harris, County Administrator; and James W. Prevatt, Jr., County Attorney, were also present.

Vice-Chairman Fleming called the meeting to order at 6:00 p.m. and stated that comment cards were available in the foyer for public comments to be submitted to the Board or Deputy Clerk. He then asked Commissioner Richardson to lead the invocation and the Pledge of Allegiance to the Flag of the United States of America.

Vice-Chairman Fleming introduced incoming commissioners Don Hale of District 1 and Ronnie Richardson of District 5.

The first item on the agenda was to hold an election for the Chairman for 2017. (New Chairman will be presiding over meetings on December 20th, or sooner in case of an emergency).

Commissioner Richardson moved to elect Commissioner Gamble as chairman for 2017. Commissioner Sessions seconded, and the motion carried unanimously.

Commissioner Gamble thanked the Board for their vote of confidence.

The second item on the agenda was to hold an election for the Vice-Chairman for 2017.

Commissioner Sessions moved to elect Commissioner Fleming as Vice-Chairman for 2017. Commissioner Hale seconded, and the motion carried unanimously.

APPROVAL OF MINUTES:

The third item on the agenda was to approve the minutes of the November 15, 2016 Regular Board Meeting.

Commissioner Sessions moved to approve the minutes of the November 15, 2016 Regular Board Meeting as written. Commissioner Gamble seconded, and the motion carried unanimously.

Vice-Chairman Fleming stated that agenda items 17 and 20 would be pulled from the consent agenda for discussion.

CONSENT:

The fourth item on the agenda was to approve payment of processed invoices.

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SUWANNEE COUNTY
BOARD OF COUNTY COMMISSIONERS
WARRANTS ISSUED REPORT

12/6/2016

FUND		AMOUNT
001	GENERAL FUND	\$ 1,535,986.52
112	RESERVE-CAPTIAL PROJECTS	
116	FINE AND FORFEITURE	\$ 62,914.82
117	911 ADDRESSING FUND	\$ 10,806.87
118	STATE ATTORNEYS OFFICE	\$ 19,646.44
119	MUNICIPAL SERVICES FUND	\$ 8,797.25
120	LAW ENFORCEMENT	
121	NARCOTICS CONTROL	
122	FIRE PROTECTION FUND	\$ 46,486.59
126	EMS GRANT FUND	
128	EMERGENCY MANAGEMENT	\$ 6,237.52
129	LAW EDUCATION	\$ 2,175.50
131	TOURIST DEVELOPMENT	\$ 6,867.02
140	ROAD AND BRIDGE	\$ 1,034,394.96
145	ROAD AND BRIDGE CONST. & PAVING	
171	LIBRARY FUND	\$ 138,214.81
172	RECREATION FUND	\$ 41,190.51
181	LOCAL HOUSING ASSISTANCE PROGRAM	\$ 43,380.00
251	RENOVATIONS / DEBT SERVICE	
301	VOTING EQUIPMENT FUND	
351	RENOVATIONS / CONSTRUCTION	\$ 1,737.50
402	SOLID WASTE COLLECTION	\$ 206,702.52
403	SOLID WASTE DISPOSAL	\$ 90,103.79
404	SUW CTY WATER PLANT	\$ 80.73
	GRAND TOTAL	\$ 3,255,723.35

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Board of County Commissioners over \$10,000.00 Warrants Issued Analysis

*Please find below a list of payments **\$10,000.00** and above that will be approved for disbursement on 12/06/16*

<u>Vendor</u>	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>	<u>Description</u>
Florida Power and Light	11/22/2016	173627	\$18,836.03	Electric utilities
Jim Hinton Oil	11/22/2016	173629	\$31,830.16	Fuel
Anderson Columbia Co.	12/2/2016	173665	\$281,061.00	65th #4 / 240th Rd #4 / Haines Ave #4 / and Retainage
Dell Marketing	12/2/2016	173682	\$67,775.52	County server and tower
Jim Hinton Oil	12/2/2016	173688	\$16,617.03	Fuel
Avfuel Corp	12/2/2016	173720	\$23,361.74	Aviation fuel
Waste Management	12/2/2016	173730	\$73,763.54	Waste disposal
Music Construction	12/2/2016	173735	\$450,802.03	NE Perimeter Road #2
First State Investors	12/2/2016	173753	\$18,527.17	State Attorney rental lease
Alan Jay Chevrolet	12/2/2016	173760	\$33,209.25	2017 Chevy Silverado 2500
Heritage Title of North FL	12/2/2016	173784	\$12,000.00	SHIP down pay and closing / Roberts
McInnis Services	12/2/2016	173788	\$22,430.57	State Attorney building # 6
Digitech Computer	12/2/2016	173796	\$12,328.62	EMS medical billing
Southern Specialized Truck	12/2/2016	173803	\$12,177.44	Repair and maintenance on EMS vehicles
North FL Professional	12/2/2016	173816	\$103,309.64	29th Rd #4/ County Rd 252 extension
Little and Williams	12/2/2016	173830	\$42,415.33	Dowling Park Library
Dewberry Engineers	12/2/2016	173832	\$38,669.57	180th St / 240th St / 65th Rd / Haines Ave / CEI services
Bankers Title and Escrow	12/2/2016	173834	\$12,000.00	SHIP down payment and closing / Maqueiea
Coleman Construction	12/2/2016	173836	\$100,631.57	Central Road #4
VE Whitehurst and Sons	12/2/2016	173838	\$310,684.87	180th #2

The fifth item on the agenda was to approve a Subterranean Termite Control and Limited Warranty contract with Live Oak Pest Control in the amount of \$125.00 annually for the Luraville EMS/Fire Station. (Agreement No. 2017-16)

The sixth item on the agenda was to approve a resolution adopting a policy on the use of excessive force. This is a requirement of the Community Development Block Grant. (**Resolution No. 2017-12**)

The seventh item on the agenda was to approve a contract with Gray Research Solutions for the Suwannee County Tourist Development Strategic Marketing Plan.

The eighth item on the agenda was to approve a moratorium on all grants for the Suwannee County Tourist Development Council until March 31, 2016.

The ninth item on the agenda was to adopt a resolution appointing Alvin Jackson, Jr., TDC Director, and Teena Peavy, Marketing Director for the Spirit of the Suwannee Music Park and Campground, as representatives to the original Florida Tourism Task Force, and providing an effective date. (**Resolution No. 2017-13**)

The tenth item on the agenda was to approve purchasing a full page ad in Florida's *Suwannee River Valley*. Requested by the Suwannee County Tourist Development Council and funded from the TDC budget.

The eleventh item on the agenda was to approve an incentive grant with Klausner Lumber One.

The twelfth item on the agenda was to approve waiving building permit fees for the construction of the Airport Maintenance Building.

The thirteenth item on the agenda was to approve a letter in support of the North Florida Economic Development Partnership's application for a Regional Rural Development Grant.

The fourteenth item on the agenda was to approve the destruction of County records according to Florida Statutes. (Building Department).

The fifteenth item on the agenda was to approve a change order with McInnis Services, LLC for work associated with the State Attorney's Office. Funded from CIP budget. (**Agreement No. 2016-60-03**)

The sixteenth item on the agenda was to adopt a resolution recognizing Suwannee County's 158th Anniversary. (**Resolution No. 2017-14**)

The seventeenth item on the agenda was to authorize exercising the credit line with First Federal Savings Bank for interim funding of various construction projects within the County. Funds to be reimbursed from grant proceeds.

This item was pulled from the consent agenda for discussion.

The eighteenth item on the agenda was to authorize the purchase of an enclosed trailer in the amount of \$4,005.00 for the Regional Hazmat Response Team for Fire/Rescue training. Funding provided by LEPC.

The nineteenth item on the agenda was to approve the Suwannee County Community Wildfire Protection Plan as an appendix to the LMS. (Emergency Management/Sheriff Tony Cameron). (**Resolution No. 2017-15**)

The twentieth item on the agenda was to authorize obtaining a courtesy car for the Suwannee County Airport.

This item was pulled from the consent agenda for discussion.

The twenty-first item on the agenda was to approve a letter of support to the Department of the Interior for designating the Suwannee River as a National Water Trail, and adoption of a resolution. (**Resolution No. 2017-16**)

Commissioner Gamble moved to approve Consent Agenda Items 4-16, 18-19, and 21.

Commissioner Sessions seconded, and the motion carried unanimously.

The seventeenth item on the agenda was to authorize exercising the credit line with First Federal Savings Bank for interim funding of various construction projects within the County. Funds to be reimbursed from grant proceeds.

Commissioner Richardson stated that his understanding was that the line of credit was opened by a previous County Commission and wondered the reasons behind it. He understood that the Board could not fund projects, especially road projects, without assistance. Commissioner Richardson discussed the better financial situation of the County over previous years and asked about the possibility of using the Capital Improvement Plan Fund for short-term projects. He added that he was not suggesting the use of the County's Certificates of Deposit (CDs).

County Administrator Harris stated that the Capital Improvement Plan was a \$2 million loan and then discussed the history of the loan in some detail. He stated that the loan had basically been spent on purchasing the properties around the Courthouse for the State Attorney's Office and other related projects, including retention ponds and parking lots. County Administrator Harris stated that the drive for using the credit line with First Federal Savings Bank was a result of the impending approval of the multi-million dollar railroad spur for the Catalyst Site in addition to the normal road projects reimbursed by the Department of Transportation. He continued a discussion on the specifics of the projects.

Commissioner Richardson discussed preserving the credit line for the railroad spur.

Commissioner Gamble asked if the credit line would only be used if the other sources were temporarily exhausted while awaiting reimbursement from State sources. County Administrator

Harris replied that this was his plan, and his hope was that the credit line would not be used even with the railroad spur. He simply wished to be prepared for the possibility.

Commissioner Gamble agreed with County Administrator Harris' plan to use other funding sources before tapping into the credit line, and if that was done, to inform the commissioners.

Commissioner Richardson suggested that County Administrator Harris inform the Board of the need to use the credit line so that the Board could make the decision.

Commissioner Sessions stated that in his experience, First Federal Savings Bank was familiar with using credit lines for grant reimbursement. He did not recommend using the Certificate of Deposit for such projects.

Commissioner Hale asked the normal length of time to be reimbursed for State projects. County Administrator Harris replied that it depended upon the agency, but ranged usually between one and three months.

Brief discussion ensued on CDBG and other types of grants.

Commissioner Richardson moved to authorize exercising the credit line with First Federal Savings Bank for interim funding of various construction projects within the County to be reimbursed from grant proceeds with the stipulation that every other source be used first, and justification be brought to the Board prior to authorization. County Administrator Harris suggested clarification on "every other source" and also discussed the Board's stipulation. Discussion ensued on how to reword the motion. **After discussion from County Attorney Prevatt, Commissioner Richardson withdrew his motion.**

Commissioner Richardson moved to authorize exercising the credit line with First Federal Savings Bank for interim funding of various construction projects within the County

after the initial funding source of \$1.6 million from the road paving budget is depleted, and also that notification be made to the Board at that point. Commissioner Gamble seconded, and the motion carried unanimously.

It being after 6:15 p.m., Vice-Chairman Fleming moved to Time Specific Items.

TIME SPECIFIC:

The twenty-second item on the agenda was at **6:15 p.m.**, or as soon thereafter as the matter could be heard, to **hold a public hearing** to consider adoption of a resolution approving Special Permit Request No. SP-16-11-02 by A&M Medina Farms LLC under Section 14.6 of the Suwannee County Land Development Regulations for Intensive Agriculture, to construct ten (10) poultry houses on property zoned Agriculture-1 (A-1).

Vice-Chairman Fleming opened the public hearing.

County Attorney Prevatt swore in all those wishing to speak.

Mr. Ronald Meeks, Planning & Zoning Director, stated that the application was for 10 poultry houses located in Section 18, Township 2 South, Range 12 East off 76th Street (Mitchell Road). The 40-acre property was currently vacant. He then discussed the application in great detail and submitted the application as Composite Exhibit 1.

Vice-Chairman Fleming opened the floor to public comments. There being no public comments, Vice-Chairman Fleming closed the floor to public comments.

Commissioner Sessions moved to adopt a resolution approving Special Permit Request No. SP-16-11-02 by A&M Medina Farms LLC under Section 14.6 of the Suwannee County Land Development Regulations for Intensive Agriculture, to construct ten (10)

poultry houses on property zoned Agriculture-1 (A-1). Commissioner Gamble seconded, and the motion carried unanimously. (Resolution No. 2017-17)

Vice-Chairman Fleming closed the public hearing.

The twenty-third item on the agenda was **at 6:15 p.m.**, or as soon thereafter as the matter could be heard, to **hold a public hearing** to consider adoption of an ordinance approving CPA 16-01 pertaining to a Small Scale Future Land Use amendment by Robert Morrison for a parcel of property from Agriculture-2 to Residential-1.

Vice-Chairman Fleming opened the public hearing.

County Attorney Prevatt swore in all those wishing to speak.

Mr. Meeks asked that this item and the following item be withdrawn from the agenda for discussion at a later date, as there were some changes that needed to be made.

The twenty-fourth item on the agenda was **at 6:15 p.m.**, or as soon thereafter as the matter could be heard, to **hold a public hearing** to consider adoption of an ordinance approving LDR-16-01 pertaining to an amendment to the Official Zoning Atlas by Robert Morrison for a parcel of property from Agriculture-2 (A-2) to Residential Singly Family-1 (RSF-1).

County Attorney Prevatt clarified how to close the public hearing and bring it back for discussion at another date.

Vice-Chairman Fleming closed the public hearings and then returned to Consent Agenda items.

CONSENT:

The twentieth item on the agenda was to authorize obtaining a courtesy car for the Suwannee County Airport.

Commissioner Hale stated that he was not in favor of the overnight use of the vehicle. Mr. Greg Scott, Recreation and Airport Director, replied that overnight use would be on an as-needed basis and would be rare.

Commissioner Hale asked about the liability and insurance for the vehicle. Mr. Scott replied that the insurance would be approximately \$500 per year and then discussed the issue in some detail.

After questioning by Commissioner Sessions, Mr. Scott replied that overnight use would be approved by him or the Airport Manager.

Commissioner Richardson asked if any County markings would be placed on the vehicle. Mr. Scott replied that the car would be labeled as a County vehicle and would follow rental car procedures of obtaining drivers' licenses and contact information, checking for damage after use, and having the users fill the gas tank.

Commissioner Richardson asked if there would be an impact on maintenance. Mr. Scott replied that the impact would be minimal.

Commissioner Gamble moved to authorize obtaining a courtesy car for the Suwannee County Airport. Commissioner Richardson seconded, and the motion carried unanimously.

Mr. Scott thanked the Sheriff for the use of a vehicle.

COMMISSIONER ITEMS:

There were none.

COUNTY ATTORNEY ITEMS:

There were none.

GENERAL BUSINESS:

The twenty-fifth item on the agenda was to discuss, with possible Board action, awarding a bid and authorizing execution of a contract for the State Attorney parking lot construction. Budget impact: funded from CIP budget.

County Administrator Harris stated the project had long been anticipated and then noted the large spread in the bid amounts, with the lowest being approximately \$215,000 while the highest was nearly \$1 million. He stated that the parking lot project would include a stormwater retention system.

Commissioner Sessions moved to award a bid and authorize execution of a contract (change order) for the State Attorney parking lot construction with McInnis Services, LLC for \$215,321.10. Commissioner Gamble seconded, and the motion carried unanimously. (Agreement No. 2016-60-04)

The twenty-sixth item on the agenda was to discuss, with possible Board action, any items related to the State Attorney's Office (if necessary).

County Administrator Harris had nothing further to discuss.

The twenty-seventh item on the agenda was Additional Agenda Items.

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There were two additional agenda items, both of which were related and discussed as one item:

The first additional agenda item was to approve SCRAP Supplemental Agreement No. 2 with the Florida Department of Transportation for modifications to the limits of reconstruction of Central Road, and adoption of an enabling resolution.

The second additional agenda item was to approve a Change Order with Coleman Construction, Inc. for work associated with the reconstruction of Central Road.

County Administrator Harris stated that there was still funding available for the Central Road project and that an additional 2,000 feet would be reconstructed.

Commissioner Gamble moved to approve SCRAP Supplemental Agreement No. 2 with the Florida Department of Transportation for modifications to the limits of reconstruction of Central Road, adoption of an enabling resolution, and approval of Change Order #4 with Coleman Construction, Inc. for work associated with the reconstruction of Central Road. Commissioner Richardson seconded. Commissioner Richardson asked if the leftover funding could be moved to another project that was underfunded. County Administrator Harris replied that it could not and then discussed the project in some detail. **The motion to approve carried unanimously. (Agreement No. 2014-70-02, Resolution No. 2017-18, and Agreement No. 2016-74-04)**

The twenty-eighth item on the agenda was public concerns and comments. (Filling out of Comment Card requested, and forwarded to Chairman or County Administrator. Individual speakers from the audience would be allowed three (3) minutes and a single representative or

spokesperson would be allowed seven (7) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to podium).

There were two public comments:

Ms. Sheryl Rehberg, retiring executive director of CareerSource North Florida, updated the commissioners on her office's duties and introduced Ms. Diane Head, the new executive director.

County Administrator Harris thanked Ms. Rehberg for her assistance in finding employees for the Catalyst Site.

Vice-Chairman Fleming thanked Ms. Rehberg for her work and congratulated her on her retirement.

Ms. Head offered her assistance to the Board.

Mr. Ash Ranganadan discussed concerns with 176th Road in McAlpin.

County Administrator Harris stated that the County had applied to the Department of Transportation for funding the road's reconstruction, but did not have the project information with him at the meeting to answer specifics. He suggested calling the County Office the next day for further information.

Mr. Ranganadan was also concerned with semi tractor-trailers parking in front of his house and running their engines all night long. County Attorney Prevatt replied that there was a prohibition of semi parking on public rights-of-way. He suggested that Mr. Ranganadan call the Sheriff's Office to have the law enforced.

Discussion ensued on problems with 176th Road and the inability of the County to resolve all dust-related issues with all roads within the County.

The twenty-ninth item on the agenda was Administrator's comments and information.

County Administrator Harris thanked Vice-Chairman Fleming for his oversight of the meeting.

The thirtieth item on the agenda was Board Members' inquiries, requests, and comments.

Commissioner Richardson thanked those who entrusted him with the responsibility of being a commissioner. He stated that there were a lot of issues that had been discussed during the election cycle, and he took his promises and expectations seriously. Commissioner Richardson asked for patience while he learned how to do his job well.

Commissioner Gamble welcomed the new commissioners and thanked the Board for selecting him as chairman for the next year. He asked for patience while he learned how to lead the meetings.

Commissioner Hale thanked the voters for electing him and looked forward to working with his constituents and the employees.

Commissioner Sessions welcomed the new commissioners and stated that by working together the Board could do many great things.

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Vice-Chairman Fleming congratulated the new commissioners and incoming Chairman Gamble. He hoped that the Board would be cohesive and accomplish many things. Vice-Chairman Fleming thanked the Board for selecting him as Vice-Chairman and that running a meeting was far different than sitting in one.

The thirty-first item on the agenda was informational items.

There were none.

Commissioner Gamble moved to adjourn the meeting. Commissioner Sessions seconded, and the motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 7:13 p.m.

ATTEST:

_____, DC
BARRY A. BAKER
CLERK OF THE CIRCUIT COURT

RICKY GAMBLE, CHAIRMAN
SUWANNEE COUNTY BOARD OF
OF COUNTY COMMISSIONERS