

November 15, 2016
Regular Board Meeting
Judicial Annex Building
Live Oak, Florida

6:00 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular session and the following were present: Chairman Jason Bashaw; Commissioner Clyde Fleming; Commissioner Ricky Gamble; Commissioner Larry Sessions; and Commissioner Wesley Wainwright. Ken Williams, Chief Deputy Clerk of Finance; Eric Musgrove, Deputy Clerk; Randy Harris, County Administrator; and James W. Prevatt, Jr., County Attorney, were also present.

Chairman Bashaw called the meeting to order at 6:02 p.m. and led the invocation and the Pledge of Allegiance to the Flag of the United States of America.

Chairman Bashaw reminded the public that if they wished to speak, to submit a comment card for discussion later in the meeting.

APPROVAL OF MINUTES:

The first item on the agenda was to approve the minutes of the November 1, 2016 Regular Board Meeting.

Commissioner Gamble moved to approve the minutes of the November 1, 2016 Regular Board Meeting as written. Commissioner Wainwright seconded, and the motion carried unanimously.

Chairman Bashaw stated that Consent Agenda Item 3 would be pulled for discussion and Consent Agenda Item 7 could be pulled and addressed due to some scriveners' errors, or the item could simply be approved as part of the consent agenda with the understanding that there would be some minor corrections.

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The Board agreed to leave Consent Agenda Item 7 on the Consent Agenda.

CONSENT:

The second item on the agenda was to approve payment of processed invoices.

**SUWANNEE COUNTY
 BOARD OF COUNTY COMMISSIONERS
 WARRANTS ISSUED REPORT**

11/15/2016

FUND		AMOUNT
001	GENERAL FUND	\$ 712,214.86
112	RESERVE-CAPTIAL PROJECTS	
116	FINE AND FORFEITURE	\$ 741,124.54
117	911 ADDRESSING FUND	\$ 2,785.34
118	STATE ATTORNEYS OFFICE	\$ 1,085.67
119	MUNICIPAL SERVICES FUND	\$ 6,497.85
120	LAW ENFORCEMENT	
121	NARCOTICS CONTROL	
122	FIRE PROTECTION FUND	\$ 14,029.99
126	EMS GRANT FUND	
128	EMERGENCY MANAGEMENT	\$ 6,608.03
129	LAW EDUCATION	\$ 91.25
131	TOURIST DEVELOPMENT	\$ 28,497.61
140	ROAD AND BRIDGE	\$ 168,674.66
145	ROAD AND BRIDGE CONST. & PAVING	
171	LIBRARY FUND	\$ 70,653.23
172	RECREATION FUND	\$ 48,688.74
181	LOCAL HOUSING ASSISTANCE PROGRAM	
251	RENOVATIONS / DEBT SERVICE	
301	VOTING EQUIPMENT FUND	
351	RENOVATIONS / CONSTRUCTION	
402	SOLID WASTE COLLECTION	\$ 32,345.17
403	SOLID WASTE DISPOSAL	\$ 14,424.22
404	SUW CTY WATER PLANT	\$ 4,974.26
GRAND TOTAL		\$ 1,852,695.42

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**Board of County Commissioners over \$10,000.00
 Warrants Issued Analysis**

Please find below a list of payments \$10,000.00 and above that will be approved for disbursement on 11/15/16

<u>Vendor</u>	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>	<u>Description</u>
Jim Hinton Oil	11/10/2016	173429	\$37,270.36	Fuel
Spirit of the Suwannee	11/10/2016	173478	\$10,000.00	Suwannee Roots Revival
Sarasota County	11/10/2016	173498	\$33,300.00	2006 Ford150/2007 Ford F450 w dump/2006 Escape x 2/2008 Silverado
Windstream	11/10/2016	173508	\$11,326.91	Telephone services
Blue Cross/Blue Shield	11/10/2016	173522	\$167,069.99	Employee health insurance

The third item on the agenda was to approve implementation of a new Statewide Minimum Wage (from \$8.05 per hour to \$8.10 per hour), effective January 1, 2017, and adopt changes to the payscale.

This item was pulled from the consent agenda for discussion.

The fourth item on the agenda was to approve Change Order No. 6 with Little & Williams for work related to the Dowling Park Library. **(Agreement No. 2016-32-06)**

The fifth item on the agenda was to approve an Airport liability application for insurance coverage.

The sixth item on the agenda was to approve a Participating Party Agreement with Matco Industries, Inc. required by the Community Development Block Grant Administrator. **(Agreement No. 2017-12)**

The seventh item on the agenda was to approve a Participating Party Agreement with Klausner required by the Community Development Block Grant Administrator. (**Agreement No. 2017-13**)

The eighth item on the agenda was to approve a Task Order with Darabi & Associates for engineering services associated with the new collection site. Budget Impact: Funded by Solid Waste budget. (**Agreement No. 2017-14**)

The ninth item on the agenda was to approve a Task Order with North Florida Professional Services, Inc. for engineering services associated with extending the Perimeter Road project near US 129. Budget Impact: Funded by FDOT. (**Agreement No. 2017-15**)

The tenth item on the agenda was to approve a change to the Personnel Rules & Regulations regarding Thanksgiving Holidays, and adoption of an enabling resolution. (**Resolution No. 2017-10**)

The eleventh item on the agenda was to approve Change Order No. 3 with Coleman Construction, Inc. for work associated with Central Road reconstruction. Funded by FDOT. (**Agreement No. 2016-74-03**)

The twelfth item on the agenda was to request permission to purchase a computer reservation system from TBS (Today's Business Solutions, Inc.) for the Suwannee River Regional Library. Funded from Suwannee County contingency.

The thirteenth item on the agenda was to request permission to submit the Suwannee River Regional Library Annual Plan to the State Library of Florida as part of criteria for receiving State Aid for public libraries.

Commissioner Fleming moved to approve Consent Agenda Items 2 and 4-13.

Commissioner Sessions seconded, and the motion carried unanimously.

The third item on the agenda was to approve implementation of a new Statewide Minimum Wage (from \$8.05 per hour to \$8.10 per hour), effective January 1, 2017, and adopt changes to the payscale.

Chairman Bashaw stated that the Board needed to approve the new minimum wage because it was a State law, but the issue of payroll compression for other employees would need to be addressed in the near future.

Commissioner Wainwright moved to approve implementation of a new Statewide Minimum Wage (from \$8.05 per hour to \$8.10 per hour), effective January 1, 2017, and adopt changes to the payscale. Commissioner Sessions seconded, and the motion carried unanimously.

It not yet being 6:15 p.m., Chairman Bashaw moved to Commissioners' Items.

COMMISSIONERS' ITEMS:

Commissioner Fleming stated that the Florida Department of Transportation had surveyed the Interstate I-10/US 129 interchange and seen the problem there first-hand that had caused a fatal wreck earlier in the year.

Chairman Bashaw stated that after elections ended, political signs were sometimes left in yards and public places for long periods of time. He suggested having the public take signs to the County's collection sites to hold for a period of time, then disposed of if no one claimed them.

The Board agreed that by law, candidates had 30 days to pick up political signs, and after that date, the citizens could dispose of them as they saw fit.

COUNTY ATTORNEY ITEMS:

There were none.

It not yet being 6:15 p.m., Chairman Bashaw moved to General Business Items.

GENERAL BUSINESS:

The sixteenth item on the agenda was to discuss, with possible Board Action, road reconstruction of 152nd Street and 225th Road. (Bid Solicitation No. 2016-19)

County Administrator Harris stated that the County had only received 1 bid, and asked for the County's recommendation to either return the bid unopened and rebid, or open the bid at the present meeting.

Discussion ensued on the County's bid options.

The Board agreed to open the bid, and if it was over budget, the County would have to rebid the work.

The only bid was from Anderson Columbia Construction Company. The bid was for \$1,215,616.43.

County Attorney Prevatt reminded the Board that there were certain bid criteria that would need to be met first before the bid was accepted, but approval could be made contingent upon that.

Commissioner Gamble moved to approve the bid from Anderson Columbia for road reconstruction of 152nd Street and 225th Road, subject to the bid coming in below the Department of Transportation's approved funding amount and otherwise meeting all bid

criteria. Commissioner Wainwright seconded the motion. County Administrator Harris stated that in glancing through the bid, it appeared that the bid criteria seemed to have been met. A representative of DOT believed that the approved amount for the project was \$1.6 million, and thus the bid fell below the maximum amount. **The motion to approve the bid carried unanimously.**

PROCLAMATIONS AND PRESENTATIONS:

There were none.

TIME SPECIFIC:

The fourteenth item on the agenda was at 6:15 p.m., or as soon thereafter as the matter could be heard, to hold a public hearing to consider adoption of a resolution approving Special Permit Request No. SP-16-11-01 by Junior Deleon under Section 14.6 of the Suwannee County Land Development Regulations for Intensive Agriculture to construct four (4) poultry houses on property zoned Agriculture-1 (A-1).

Chairman Bashaw opened the public hearing.

County Attorney Prevatt swore in all those wishing to speak.

Mr. Ronald Meeks, Planning & Zoning Director, stated that the application was for four poultry houses located on a 40-acre parcel in Section 26, Township 3 South, Range 11 East at the intersection of 136th Street and 217th Street. He stated that the property was currently vacant, and utilities would need to be installed. Mr. Meeks discussed the application in some detail and then entered the file into the record as Composite Exhibit 1.

Commissioner Wainwright stated that the four poultry houses were a \$1.8 million investment in the County.

Chairman Bashaw opened the floor to public comments. There were none, and Chairman Bashaw closed the floor to public comments.

Commissioner Wainwright moved to adopt a resolution approving Special Permit Request No. SP-16-11-01 by Junior Deleon under Section 14.6 of the Suwannee County Land Development Regulations for Intensive Agriculture to construct four (4) poultry houses on property zoned Agriculture-1 (A-1). Commissioner Gamble seconded, and the motion carried unanimously. (Resolution No. 2017-11)

Chairman Bashaw closed the public hearing.

The fifteenth item on the agenda was at 6:15 p.m., or as soon thereafter as the matter could be heard, to present the Economic outlook and future for Suwannee County, identifying the challenges and opportunities.

Dr. Alvin Jackson, Economic Development Director, introduced the speaker and his qualifications.

Dr. Jerry D. Parrish, Chief Economist and Director of Research for the Florida Chamber Foundation, presented a Microsoft PowerPoint slideshow comprehensively discussing Suwannee County's economic outlook and future. He then asked for questions.

Commissioner Sessions asked if the jobs created over the last year were agriculture-related or some other service. Dr. Parrish replied that he did not have the details of the jobs created, and then discussed the issue in further detail.

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Chairman Bashaw discussed Dr. Parrish's comments about economic development becoming a County responsibility, noting that Suwannee County had created a Department of Economic Development to assist the County. He asked Dr. Parrish about successful economic development ideas around the State. Dr. Parrish replied by discussing the ways in which the counties could increase economic development.

Much discussion ensued about counties attracting new companies, developing economic plans for future growth, community aesthetics, infrastructure, and job investment versus return.

Chairman Bashaw returned to General Business items.

GENERAL BUSINESS:

The sixteenth item on the agenda was to discuss, with possible Board Action, road reconstruction of 152nd Street and 225th Road. (Bid Solicitation No. 2016-19)

This item was discussed prior to Time Specific items.

The seventeenth item on the agenda was to discuss, with possible Board Action, awarding a bid for road repair to sections of CR 136W, 86th Street, and 104th Street. Budgeted item.

County Administrator Harris stated that the bids were opened earlier in the day, and the low bid was from Live Oak Management Group, with a bid of \$19,922.

Commissioner Gamble moved to award a bid for road repair to sections of CR 136W, 86th Street, and 104th Street to Live Oak Management Group with a bid of \$19,922.

Commissioner Wainwright seconded, and the motion carried unanimously.

Chairman Bashaw noted that repairs to CR 136 had been completed other than the striping.

The eighteenth item on the agenda was to discuss, with possible Board action, any items related to the State Attorney's Office (if necessary).

County Administrator Harris stated in a previous meeting, the Board had authorized him to advertise for bids for a backup generator and masonry work related to the State Attorney's Office construction. However, the cost for the items fell below the amount required to advertise for bids. He asked for permission to simply purchase from the low bidders a backup generator and masonry block work that fell within his authorization level.

Commissioner Fleming moved to approve the purchase of a backup generator and masonry block related to the State Attorney's Office construction. Commissioner Sessions seconded, and the motion carried unanimously.

The nineteenth item on the agenda was Additional Agenda Items.

There were no additional agenda items.

The twentieth item on the agenda was public concerns and comments. (Filling out of Comment Card requested, and forwarded to Chairman or County Administrator. Individual speakers from the audience will be allowed three (3) minutes and a single representative or spokesperson will be allowed seven (7) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to podium).

There was one public comment:

Mrs. Betty Lawrence, Director of Libraries, thanked Commissioners Bashaw and Wainwright for their work with her, the Library, and the County during their tenure.

Chairman Bashaw returned to Additional Agenda Items.

The first additional agenda item was a request for authorization of the Chairman's signature on a letter to the Florida Department of Transportation requesting additional funding for construction of 29th Road.

County Administrator Harris stated that work on 29th Road had been approved by the Board at a previous meeting. However, the funding provided by the Department of Transportation was not sufficient to complete the project, and he asked that the Chairman be authorized to sign the letter requesting additional funding.

The Board agreed by consensus to allow the Chairman to sign the letter requesting additional funding for 29th Road from the Department of Transportation.

The twenty-first item on the agenda was Administrator's comments and information.

County Administrator Harris thanked Chairman Bashaw and Commissioner Wainwright for working with him over the past few years, especially since they had both served as Chairman of Board.

The twenty-second item on the agenda was Board Members' inquiries, requests, and comments.

Commissioner Fleming stated that it had been a pleasure to serve with Commissioner Wainwright for six years and Commissioner Bashaw for four years, and wished them well in their future endeavors.

Commissioner Sessions echoed the sentiments of Commissioner Fleming and County Administrator Harris regarding Commissioners Wainwright and Bashaw. He also thanked Ms. Katherine Allen for assisting him earlier in the day.

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Commissioner Gamble thanked those involved in the Veterans' Day parade and those who attended it. He wished Commissioners Wainwright and Bashaw the best in the future, even if he did not always get along with them. Commissioner Gamble was proud that the commissioners, despite their differences, could move on after an issue was decided.

Commissioner Wainwright thanked fellow commissioners and staff for their kind comments. He thanked those who had helped him during his eight years as a commissioner, and noted the improvements to County government and the County as a whole during his tenure. Commissioner Wainwright congratulated incoming Commissioner Ronnie Richardson for his victory and looked forward to working with him in the future.

Chairman Bashaw stated that public service required a great sacrifice, and hoped that the public understood the hard work that went into being a commissioner. He added that good and strong leaders were required to lead the County into the future. Chairman Bashaw stated that he had always tried to look at the facts and make the best decision for the County. He then encouraged the Board to continue to look at economic development, planning for the future, and not bankrupting the County. Chairman Bashaw thanked the Board for allowing him to serve as chairman for the past two years, and further thanked County staff for the service.

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The twenty-third item on the agenda was informational items.

There were none.

Commissioner Wainwright moved to adjourn the meeting. Commissioner Sessions seconded, and the motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 7:45 p.m.

ATTEST:

_____, DC
BARRY A. BAKER
CLERK OF THE CIRCUIT COURT

??, CHAIRMAN
SUWANNEE COUNTY BOARD OF
OF COUNTY COMMISSIONERS