

6:00 p.m.

The Suwannee County Board of County Commissioners met on the above date and time for a regular session and the following were present: Chairman Jason Bashaw; Commissioner Clyde Fleming; Commissioner Ricky Gamble; Commissioner Larry Sessions; and Commissioner Wesley Wainwright. Barry A. Baker, Clerk of Court; Ken Williams, Chief Deputy Clerk of Finance; Eric Musgrove, Deputy Clerk; Ms. Logan Woods, Deputy Clerk's Assistant; Randy Harris, County Administrator; and James W. Prevatt, Jr., County Attorney, were also present.

Chairman Bashaw called the meeting to order at 6:00 p.m. and asked County Administrator Harris to lead the invocation and the Pledge of Allegiance to the Flag of the United States of America.

Chairman Bashaw reminded the public that if they wished to speak, to come before the Board at the proper time in the meeting.

APPROVAL OF MINUTES:

The first item on the agenda was to approve the minutes of the October 18, 2016 Regular Board Meeting.

Commissioner Wainwright moved to approve the minutes of the October 18, 2016 Regular Board Meeting as written. Commissioner Fleming seconded. County Attorney Prevatt stated that upon reviewing the video of the meeting, he suggested that the phrase "to compensate" be removed from the motion near the bottom of page 22 of the minutes. Mr. Dick Calvitt, Vice Chairman of the Tourist Development Council, approached the podium and thanked the Board for their time and service to the County. He discussed the agenda item from the October

18 meeting regarding the TDC's budget and administrative functions in great detail. He stated that the Board had approved Dr. Jackson's department to administer the funds of the TDC during the October 18 meeting, although the agenda item had stated that the Board would simply be discussing the TDC's budget. Mr. Calvitt suggested that the Board approve the budget and send it back to the TDC for final review, and allow the TDC to select an administrator of their funds, not the Board. Commissioner Gamble replied that the minutes accurately reflected what had occurred in the October 18 meeting, and Mr. Calvitt's request seemed to be to change what the Board had actually done. Commissioner Gamble suggested that Mr. Calvitt's concerns could not change what had happened in the October 18 meeting, which was accurately represented in the minutes. Mr. Calvitt's opinion was that Dr. Jackson was responsible for administering the TDC funds, but that it should be up to the TDC to make that determination, not the Board of County Commissioners. Discussion ensued on what Mr. Calvitt was actually requesting. County Attorney Prevatt stated that procedurally, the minutes accurately reflected what the Board had done during the October 18 meeting. Chairman Bashaw asked if Mr. Calvitt agreed that the minutes accurately addressed what had happened in the meeting. Mr. Calvitt replied that they did. Chairman Bashaw stated that Mr. Calvitt could come before the Board later in the meeting to discuss the TDC's budget as a separate item, but that had no bearing on the minutes from the October 18 meeting. **Commissioner Wainwright moved to amend the motion to approve the minutes by striking "to compensate" from page 22 of the October 18, 2016 minutes. Commissioner Fleming seconded the amendment to the motion, and the motion to approve the minutes, as amended, carried unanimously. Deputy Clerk Musgrove made the changes to the minutes.**

CONSENT:

The second item on the agenda was to approve payment of processed invoices.

**SUWANNEE COUNTY
 BOARD OF COUNTY COMMISSIONERS
 WARRANTS ISSUED REPORT**

FUND	11/1/2016	AMOUNT
001 GENERAL FUND	\$	2,502,585.25
112 RESERVE-CAPTIAL PROJECTS		
116 FINE AND FORFEITURE	\$	46,454.59
117 911 ADDRESSING FUND	\$	6,159.87
118 STATE ATTORNEYS OFFICE	\$	19,577.94
119 MUNICIPAL SERVICES FUND	\$	8,362.40
120 LAW ENFORCEMENT		
121 NARCOTICS CONTROL		
122 FIRE PROTECTION FUND	\$	16,412.08
126 EMS GRANT FUND		
128 EMERGENCY MANAGEMENT	\$	11,678.35
129 LAW EDUCATION	\$	139.00
131 TOURIST DEVELOPMENT	\$	1,000.00
140 ROAD AND BRIDGE	\$	1,233,460.53
145 ROAD AND BRIDGE CONST. & PAVING	\$	10,005.72
171 LIBRARY FUND	\$	260,737.95
172 RECREATION FUND	\$	47,527.60
181 LOCAL HOUSING ASSISTANCE PROGRAM	\$	67,000.00
251 RENOVATIONS / DEBT SERVICE		
301 VOTING EQUIPMENT FUND		
351 RENOVATIONS / CONSTRUCTION		
402 SOLID WASTE COLLECTION	\$	287,687.19
403 SOLID WASTE DISPOSAL	\$	83,577.39
404 SUW CTY WATER PLANT	\$	1,650.00
GRAND TOTAL	\$	4,604,015.86

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November 1, 2016
 Regular Board Meeting
 Live Oak City Hall Council Chambers
 Live Oak, Florida

Board of County Commissioners over \$10,000.00 Warrants Issued Analysis

Please find below a list of payments \$10,000.00 and above that will be approved for disbursement on 11/01/16

<u>Vendor</u>	<u>Date</u>	<u>Check No.</u>	<u>Amount</u>	<u>Description</u>
Florida Power and Light	10/20/2016	173169	\$25,702.82	Electrical utilities
Visa	10/20/2016	173184	\$14,966.92	Department charges on credit card
Anderson Columbia	10/27/2016	173210	\$1,271,675.22	169th/Stagecoach #3, #4/Haines Ave/65th Rd/240th St
Security Safe Company	10/27/2016	173230	\$13,271.50	Security system/access control/fire alarm State Atty building
Waste Management	10/27/2016	173279	\$67,577.49	Waste disposal
Music Construction	10/27/2016	173283	\$779,585.46	Perimeter Road #1
Dana Edmisten	10/27/2016	173288	\$37,000.00	SHIP down payment and close (Ewing/Schnabel)
First State Investors	10/27/2016	173298	\$18,527.17	State Atty rental lease
John Deere Financial	10/27/2016	173331	\$89,628.00	Lease on 7 motor graders (670G)
Digitech Computer	10/27/2016	173336	\$12,356.18	EMS medical billing
Prevatt Law Firm	10/27/2016	173344	\$11,793.75	General matters
Ring Investments	10/27/2016	173345	\$58,713.92	Lease on 4 Challenger tractor/mowers
North Florida Professional	10/27/2016	173349	\$66,784.72	Perimeter Rd/65th Rd/Haines Ave/240th St/180th St/professional services
City of Live Oak	10/27/2016	173356	\$245,816.04	Cty portion of taxes on properties within city limits
Rush Truck Center	10/27/2016	173357	\$238,537.00	2016 Peterbuilt loader
Little and Williams	10/27/2016	173364	\$62,879.32	Dowling Park Library #8
Dewberry Engineers	10/27/2016	173366	\$59,221.25	169th/167th (Cat Connect)/72nd/Haines Ave/180th/65th/240th/CEI services
Bankers Title and Escrow Service	10/27/2016	173367	\$12,000.00	SHIP down payment and closing (Zamora)
Aecom Technical Services	10/27/2016	173368	\$10,088.00	Airport rehab runway
Coleman Construction	10/27/2016	173369	\$121,293.79	Central #3
Hardee Law Firm	10/27/2016	173375	\$18,000.00	SHIP down payment and closing (Deas)
			<u>\$3,235,418.55</u>	

The third item on the agenda was to adopt the first amendment to the General Administration Contract between Suwannee County and Fred Fox Enterprises, Inc. (**Agreement No. 2016-62-01**)

The fourth item on the agenda was to adopt the Suwannee County Community Development Block Grant (CDBG) Purchasing Policy including the Minority Business Enterprise Policy.

The fifth item on the agenda was to adopt a resolution adopting a policy relating to small, women-owned, and minority businesses, and a policy relating to the employment of minorities by Suwannee County. **(Resolution No. 2017-08-01)**

The sixth item on the agenda was to adopt an Interlocal Agreement with Lafayette County to provide Building Official services on an as needed basis. **(Agreement No. 2017-09)**

The seventh item on the agenda was to adopt an Interlocal Agreement with Lafayette County to provide Veteran's Services on an as needed basis. **(Agreement No. 2017-10)**

The eighth item on the agenda was to approve payments of Tourist Development Council grants.

The ninth item on the agenda was to approve an annual Subterranean Termite Control and Limited Warranty contract with Live Oak Pest Control in the amount of \$250.00 annually, for 218 Parshley Street. **(Agreement No. 2017-11)**

The tenth item on the agenda was to approve a resolution and dedication of right-of-way for Florida Department of Transportation to construct a new CR 250 Bridge in Dowling Park. **(Resolution No. 2017-09)**

The eleventh item on the agenda was to approve a change order with Coleman Construction, Inc. for work associated with Central Road reconstruction. Funded by FDOT. **(Agreement No. 2016-74-02)**

The twelfth item on the agenda was to authorize the bidding of block and concrete work on the south side of the Mizell building. Budget impact: funded from CIP funds.

The thirteenth item on the agenda was to authorize purchasing a Unimac Industrial Turnout Gear washer/extractor and Univac Turnout Gear dryer from Fisher Safety through Florida State contract. (Fire-Rescue). Funded from Fire Budget Contingency.

The fourteenth item on the agenda was to authorize purchasing a 2017 Chevrolet Silverado 1500 Crew Cab 4WD from Alan Jay Chevrolet from the National Joint Powers Alliance contract. (Fire-Rescue). Budgeted item.

The fifteenth item on the agenda was to authorize purchasing a pickup from Fisher Safety through the Florida State contract. (Building Department). Budgeted item.

The sixteenth item on the agenda was to authorize the bidding of repairs to architectural features on the 1962 portion of the Suwannee County Courthouse.

The seventeenth item on the agenda was to authorize exercising an option to purchase a property for relocation of the Solid Waste Collection site.

Commissioner Gamble moved to approve the Consent Agenda Items 2-17. Commissioner Sessions seconded, and the motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS:

There were none.

It not yet being time for the 6:15 p.m. public hearing, Chairman Bashaw moved to General Business items.

GENERAL BUSINESS:

The nineteenth item on the agenda was to discuss, with possible Board action, any items related to the State Attorney's Office (if necessary).

There was nothing to discuss.

The twenty-first item on the agenda was public concerns and comments. (Filling out of Comment Card requested, and forwarded to Chairman or County Administrator. Individual speakers from the audience will be allowed three (3) minutes and a single representative or spokesperson will be allowed seven (7) minutes to speak following recognition by the Chairman and must speak from the podium – one (1) trip to podium).

Mr. Bo Hancock, 6135 Wiggins Road, stated that the Raid on the Suwannee would be held the following week as a living history event of what could have happened if the Union Army had won the Battle of Olustee during the Civil War and proceeded on their original mission to destroy the railroad bridge over the Suwannee River in Suwannee County at the Suwannee River State Park.

Chairman Bashaw asked if there would be historians present at the Raid on the Suwannee event to answer questions. Mr. Hancock replied that historians such as Eric Musgrove and Dale Baker would be delivering presentations during the week, and they would also be present during the main events and reenactments held over the weekend.

Mr. Robert Ford stated that on November 11th, a Veterans' Community Parade would be held in Live Oak to honor Veterans' Day. He asked for participation from the community and discussed the route of the parade.

It now being 6:15 p.m., Chairman Bashaw returned to time specific items.

TIME SPECIFIC ITEMS:

The eighteenth item on the agenda was at 6:15 p.m., or as soon thereafter as the matter could be heard, to approve the Preliminary and Final Plat of Sand Pine Estates.

Chairman Bashaw opened the public hearing.

County Attorney Prevatt swore in all those wishing to speak.

Mr. Ronald Meeks, Planning and Zoning Director, stated that the subdivision was a minor subdivision, which only required one public hearing for the preliminary and final plat. He stated that the proposed minor subdivision consisted of three lots located in Section 33, Township 4 South, Range 15 East and was located near the intersection of CR 137 and Central Road. The lots were all approximately 5 acres in size, and Mr. Meeks discussed some driveway limitations to one of the lots due to the proximity of the CR 137/Central Road intersection. Mr. Meeks stated that the proposed subdivision had been reviewed by a surveyor and asked for approval.

Chairman Bashaw opened the floor to public comments. There were none, and Chairman Bashaw closed the floor to public comments.

Commissioner Gamble moved to approve the Preliminary and Final Plat of Sand Pine Estates. Commissioner Wainwright seconded, and the motion carried unanimously.

Chairman Bashaw closed the public hearing.

Chairman Bashaw returned to General Business items.

GENERAL BUSINESS:

Chairman Bashaw returned to public comments (agenda item twenty-one).

The twenty-first item on the agenda was public concerns and comments.

Mr. Calvitt stated that he understood that the County had authorization to determine the TDC's budget, but the TDC had spent much time working on their budget. It was frustrating for the TDC to have their budget changed by the County at the October 18 meeting without having a written budget before them, and without real input from the TDC. The way the October 18 meeting was handled led Mr. Calvitt to believe that the decision had already been made before the meeting to cut the TDC's administrative budget to just over \$20,000 and that Dr. Jackson would take over administrative oversight. He again expressed concern that a written budget was not approved by the County during the October 18 meeting, but vocal figures provided by the County Attorney during the meeting. Mr. Calvitt was also concerned about the agenda item from October 18 that only stated a discussion of the budget for the TDC, not selecting an administrator for the TDC's funds, and the TDC had been given no real input into the decision.

Chairman Bashaw asked Mr. Calvitt how he saw the relationship between the TDC and the County Commission. Mr. Calvitt replied that he saw the County's role as accounting for the TDC's finances and to make sure that economic marketing was being provided. He understood that the TDC need to create a marketing plan and work on other operational procedures. He did not believe that it should be the County's decision as to who administered the TDC's budget, although he personally had no problem with Dr. Jackson. Mr. Calvitt was especially concerned because the administrative handling of the TDC had not been advertised as an agenda item, and also that it appeared that a decision had been made by the Board prior to the public meeting.

Chairman Bashaw asked if Mr. Calvitt believed that the County advised the TDC, or if it was vice versa. Mr. Calvitt replied that he had made that statement at a meeting earlier today, but he understood that the TDC advised the County.

Chairman Bashaw asked if any other commissioners would like to address Mr. Calvitt's concerns.

Commissioner Sessions stated that it sounded like Mr. Calvitt was accusing the Board of holding meetings outside of the Sunshine Laws, and he disagreed wholeheartedly with that accusation.

Commissioner Gamble agreed with Commissioner Sessions' comments and that nothing had been decided before the public meeting.

Mr. Calvitt asked why the Chairman was discussing the TDC's budget with County Attorney Prevatt and Dr. Jackson prior to the meeting. Commissioner Gamble replied that there was nothing illegal about the Chairman conferring with County staff prior to or during a meeting.

Mr. Calvitt believed that Chairman Bashaw asking County Attorney Prevatt to bring budget suggestions to the Board inferred that a decision had already been made prior to the public meeting. He stated that results had the appearance of not being in order or legal. Mr. Calvitt again reiterated that a budget had been adopted by the County without having a written budget in front of them.

Chairman Bashaw stated that when the County Commission comes together, they could make decisions on behalf of the public. He stated that prior to the October 18 meeting, he had spoken to Dr. Jackson about the possibility of him taking over the oversight of the TDC, but at no time did he know that the Board would vote that way until the October 18 meeting was held.

Commissioner Wainwright took offense to Mr. Calvitt's comments that it appeared decisions were being made outside of the Sunshine Laws. He stated that the Board had come into the October 18 meeting knowing that the TDC's budget was incomplete because of the \$50,000 proposed for administrative oversight, and also because of the differences between the TDC and

Chamber of Commerce. Commissioner Wainwright stated that someone needed to oversee the TDC's budget. He had made the motion to approve the budget as modified by the County, for Dr. Jackson and his office to oversee the TDC's funds, and for the TDC to bring their grant recommendations to the County for final approval. Commissioner Wainwright stated that at no time was the issue discussed by the commissioners prior to the October 18 meeting in violation of the Sunshine Laws. He had simply seen an issue before the October 18 meeting regarding the TDC and its budget, and wished to resolve the situation at the meeting.

Mr. Calvitt asked if appointing Dr. Jackson as administrator of the TDC's budget was proper during the October 18 meeting. Chairman Bashaw replied that as there was no longer any oversight of the TDC's budget, the Board had decided that decisive oversight was needed and made the decision to select Dr. Jackson and his office to oversee the TDC's budget. The Board normally makes changes to budgets and operations of its departments, but unfortunately there had been some bumps in the road when it came to the TDC. The Board had decided that the TDC's budget would be changed and that Dr. Jackson would handle administrative oversight of the TDC. Chairman Bashaw added that he had been ready to discuss the TDC further tonight, but after Mr. Calvitt's accusations of the Board operating outside of the Sunshine Laws, he was no longer in the mood to discuss the issue.

Mr. Calvitt apologized for his strong tone and he was simply concerned with how the Board had handled the situation. He asked if the Board believed that the TDC did not have the leadership capabilities to find its own administrator. Chairman Bashaw replied that the TDC and its members serve at the pleasure of the Board of County Commissioners, and it was the Board's prerogative to appoint its members and also make certain decisions for it.

The Board agreed that the TDC was an advisory committee to the County Commission and served at the Board's pleasure.

Commissioner Wainwright believed that the TDC members were capable. He stated that the Chamber of Commerce interacted not only with the TDC, but also with the Department of Economic Development (Dr. Jackson's department), and he had no problem with selecting Dr. Jackson to oversee the TDC's funds. He believed that Dr. Jackson was a great choice to spearhead the work of the TDC, and could serve as a liaison between the TDC and the Board of County Commissioners.

Commissioner Gamble clarified that the Florida Statutes clearly stated the TDC operated as an advisory board to the County Commission, and the County Commission did not have to take the TDC's advice or recommendations in making decisions. He believed that the County had in fact done this when the TDC's budget was modified and Dr. Jackson had been hired, despite the recommendation of the TDC. Commissioner Gamble stated that before the County created an Economic Development Department, the Chamber of Commerce was the logical entity to administer economic development; however, with the creation of the Economic Development Department, the County should stand behind its department and focus its efforts there. He stated that the issue really boiled down to who should receive funding, and the Board wanted the direction and administrative oversight to be through the Department of Economic Development. Commissioner Gamble simply disagreed with the TDC's recommendations.

Mr. Calvitt stated that it would have been nice to have had the County's recommendations so that the two entities could work together.

Commissioner Gamble agreed that it appeared that there had been some breakdown in communication between the Board and the TDC.

Mr. Calvitt added that he was not trying to be accusatory in his comments and simply was concerned with how the October 18 meeting looked to the public. He then asked the Board if Dr. Jackson was the administrator of the TDC.

The Board agreed that Dr. Jackson was the administrator for the TDC.

Mr. Calvitt being done with his public comments, Ms. Katherine Allen, Extension Office Director, stated that she had been a part of a conference held in Jacksonville related to community housing. She thanked her office for their assistance.

The twentieth item on the agenda was Additional Agenda Items.

There was one additional agenda item.

The first additional agenda item was to authorize bidding on surplus vehicles at a Sarasota County surplus sale for the Road Department, Health Department, and Building & Maintenance Department. Budget impact: Budgeted items.

County Administrator Harris clarified that additional departments were in need of vehicles beyond those mentioned in the agenda item. He asked the Board to amend the discussion to include all County departments that had received budgeting for vehicles, including the Extension Office and the Parks & Recreation Department. County Administrator Harris also discussed a Gradall excavator mentioned at a previous meeting, and that Sarasota County had pulled the item from the original auction but was now submitting it again. He asked for approval to bid on the Gradall once again.

Commissioner Fleming moved to authorize bidding on surplus vehicles at a Sarasota County surplus sale as requested by County Administrator Harris. Commissioner Gamble seconded, and the motion carried unanimously.

COMMISSIONERS' ITEMS:

There were none.

COUNTY ATTORNEY ITEMS:

There were none.

GENERAL BUSINESS:

The twenty-second item on the agenda was Administrator's comments and information.

County Administrator Harris stated that the CDBG grant for the railroad at the Catalyst Site had finally been approved and he jokingly referred to holding a parade. He added that several current and potential businesses were very excited over the prospect of having railroad service at the Catalyst Site.

Commissioner Sessions stated that the Suwannee Valley Transit Authority would have a trolley available for the Veterans' Day Parade.

Chairman Bashaw thanked County staff for working on the railroad grant.

The twenty-third item on the agenda was Board Members' inquiries, requests, and comments.

Commissioner Fleming thanked Commissioner Wainwright and Chairman Bashaw for their service on the Board, which was now coming to a close.

Chairman Bashaw thanked Commissioner Fleming for his words and reminded the Board that he and Commissioner Wainwright had one more meeting to attend before their terms had expired due to the date of the elections.

Commissioner Gamble discussed the Veterans' Day Parade and thanked those who had participated.

Commissioner Wainwright had nothing to discuss.

Chairman Bashaw had nothing to discuss.

The twenty-fourth item on the agenda was informational items.

There were none.

Commissioner Sessions moved to adjourn the meeting. Commissioner Fleming seconded, and the motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 6:43 p.m.

ATTEST:

_____, DC
BARRY A. BAKER
CLERK OF THE CIRCUIT COURT

JASON BASHAW, CHAIRMAN
SUWANNEE COUNTY BOARD OF
OF COUNTY COMMISSIONERS